

CONSOLIDATED MOSQUITO ABATEMENT DISTRICT

13151 E. Industrial Dr., Parlier, CA 93648

559-896-1085 | www.mosquitobuzz.net

Board of Trustees Special Meeting

Tuesday, January 16, 2024

1:00PM

AGENDA

1. Roll Call:

2. Introduction of Visitors:

The public may address the Board on each agenda item during the consideration of that item.

3. Public Comments:

This is an opportunity for public comment on non-agenda items. The President reserves the right to limit the duration of each speaker to five (5) minutes. It is the policy of the Board not to answer any questions impromptu.

4. Items of General Consent:

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

A. Approval of December Minutes

B. Approval of December Payroll

C. Approval of December Bills

5. Election of Board Officers for 2024:

The Board will elect a President and a Vice President/Secretary.

6. Committee Appointments for 2024:

The President will appoint members to committees.

7. Statement of Economic Interests:

Statement of Economic Interests Form 700 will be distributed to trustees.

8. Trustee 2023 Attendance Record:

The record of trustee attendance at District meetings over the past year will be distributed.

9. Approval of FY 22/23 Audit Report:

The Board will be asked to approve the audit report of financial statements for the year ended June 30, 2023, presented at the December 18, 2023 Board meeting.

10. Professional Development Calendar Update:

The Board will consider revisions to the professional development calendar.

11. Router Upgrade and Cybersecurity Services:

The Board will consider a quote from Bellwether for an upgraded router and network protection software.

12. Meeting Reports:

Reports on District participation at authorized meetings will be given by those who attended.

13. Board General Discussion:

This is an opportunity for Board Members to ask questions for clarification, provide information to staff, request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

14. Staff Reports:

This is an opportunity for staff to report on District activities.

15. Adjournment:

**Minutes of a Meeting of the Board of Trustees of the
Consolidated Mosquito Abatement District
December 18, 2023**

A meeting of the Board of Trustees of the Consolidated Mosquito Abatement District was held at the District Office, in Parlier at 1:00 PM on December 18, 2023.

1. Roll Call:

Trustees Present:

Pete Esraelian	Selma
Tok Fukuda	Kingsburg
Leonard Hammer	Fowler
Abe Isaak	Reedley
Charles Lockhart	Orange Cove
Michelle Lopez	Parlier
Karen Steinhauer	Sanger
Bruce Taylor	County of Fresno
Jennifer Willems	Clovis

Trustees Absent:

Mary Anne Hill	County of Fresno
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Vacancy:

Fresno

Others Present at the Parlier Office:

Jodi Holeman	District Manager
Karan Cox	Office Administrator
Charles Smith	City of Selma resident

Others Present by Teleconference:

Allison Gregg	Sampson, Sampson & Patterson , LLP
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2. President Taylor called the meeting to order at 1:01 PM:

3. Public Comments: None.

4. Items of General Consent: The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

A. Approval of November Minutes

B. Approval of November Payroll

C. Approval of November Bills

D. Approval of November 20, 2023, Policy Committee Minutes

A motion was made by Trustee Fukuda, seconded by Trustee Esraelian, and passed by unanimous vote to approve the items of General Consent.

5. **Presentation of the FY 22/23 Audit Report:** Allison Gregg from the firm of Sampson, Sampson & Patterson, LLP, presented the audit report of financial statements for the year ending June 30, 2023
6. **Warrant to Inspect and Abate:** A motion was made by Trustee Lockhart, seconded by Trustee Isaak, and passed by unanimous vote to approve a request to the Fresno County Superior Court for an area-wide Warrant to Inspect and Abate for use in 2024
7. **Ethics and Supervisor Training Requirements:** The Board reviewed training required to comply with AB 1234 and AB 1825 for Board members.
8. **Resolution 03 – 2023 UAS Authorization:** A motion was made by Trustee Isaak, seconded by Trustee Esraelian and passed by a 9 – 0 – 1 roll call vote (Hill absent) to approve and adopt Resolution 03 – 2023, “A Resolution of the Board of Trustees of the Consolidated Mosquito Abatement District Authorizing the Use of Unmanned Aerial Systems (UAS) for Mosquito Control and Surveillance”.
9. **Resolution 04-2023 District Policy Updates:** A motion was made by Trustee Esraelian, seconded by Trustee Willems and passed by a 9 – 0 – 1 roll call vote (Hill absent) to approve and adopt Resolution 04-2023, ““A Resolution of the Board of Trustees of the Consolidated Mosquito Abatement District Amending Investment and Purchasing and Employee Policy Handbook Section 2000 “General”, Sec. 2020 “Employment”, Sec. 2060 “Vacation Leave”, and Sec. 2020 “Communication Device Usage” as District Policies””.
10. **Change January and February Meeting Dates:** A motion was made by Trustee Lockhart, seconded by Trustee Lopez and passed by unanimous vote to cancel the regular January 15, 2024, and February 19, 2024, meetings which are District holidays, and to schedule special meetings of the Board on January 16, 2024 and February 20, 2024.
11. **Meeting Reports:** Written reports were submitted by Director of Science and Outreach Ramirez on her attendance at the Entomological Society of America Annual Conference in National Harbor, MD, November 4 – 9, 2023 and by Office Administrator Cox on her attendance at the CSDA Board Secretary/Clerk Conference in Seaside, CA, November 6 – 8, 2023. An oral report was given by Manager Holeman on her attendance at the MVCAC planning meeting December 5 – 7, 2023 in Sacramento, CA.

12. **Board General Discussion:** Trustee Esraelian informed the full Board that after 38 years on the Board of Trustees, he has decided not to seek another term as trustee representing the City of Selma.

13. **Staff Reports:** District Manager Holeman gave the Board an update on the District's solar project, staff driver training, GPS/camera installation in vehicles, and the purchase of new vehicles. She also informed the Board about the results of this year's employee step challenge.

14. **Adjournment:** The meeting ended at 1:59 PM. The next Board meeting will be held on Tuesday, January 16, 2024.

Attested
Member, Board of Trustees

**Consolidated Mosquito Abatement District
Payroll Expenses
December 2023**

Check #	Gross Pay	Net Pay	Payee	Description
29964	\$3,124.00	\$2,114.67	Amy Garcia	Full-Time Employee
29965	\$3,425.50	\$2,288.93	Brittany Deegan	Full-Time Employee
29966	\$3,625.00	\$2,584.16	Chris Monis	Full-Time Employee
29967	\$3,805.50	\$2,739.12	Derek Hill	Full-Time Employee
29968	\$3,480.00	\$2,282.47	Devon Cornel	Full-Time Employee
29969	\$2,940.00	\$2,203.73	Donald McNiel	Full-Time Employee
29970	\$3,480.00	\$2,459.07	Gha Vang	Full-Time Employee
29971	\$6,041.67	\$3,818.07	Jodi Holeman	Full-Time Employee
29972	\$3,480.00	\$2,494.83	Jose Moreno	Full-Time Employee
29973	\$2,881.00	\$1,996.58	Jovana Benavides	Full-Time Employee
29974	\$3,777.00	\$2,760.53	Karan Cox	Full-Time Employee
29975	\$3,073.50	\$2,146.57	Katherine Brisco	Full-Time Employee
29976	\$4,726.50	\$2,919.18	Katherine Ramirez	Full-Time Employee
29997	\$200.00	\$184.70	Abraham Isaak	Trustee
29998	\$3,124.00	\$2,114.66	Amy Garcia	Full-Time Employee
29999	\$3,425.50	\$2,305.92	Brittany Deegan	Full-Time Employee
30000	\$300.00	\$277.05	Bruce Taylor	Trustee
30001	\$200.00	\$184.70	Charles Lockhart	Trustee
30002	\$3,625.00	\$2,584.16	Chris Monis	Full-Time Employee
30003	\$3,805.50	\$2,747.89	Derek Hill	Full-Time Employee
30004	\$3,480.00	\$2,282.47	Devon Cornel	Full-Time Employee
30005	\$2,940.00	\$2,211.73	Donald McNiel	Full-Time Employee
30006	\$3,480.00	\$2,459.07	Gha Vang	Full-Time Employee
30007	\$6,041.65	\$3,819.68	Jodi Holeman	Full-Time Employee
30008	\$3,480.00	\$2,495.29	Jose Moreno	Full-Time Employee
30009	\$2,881.00	\$1,992.59	Jovana Benavides	Full-Time Employee
30010	\$3,777.00	\$2,660.53	Karan Cox	Full-Time Employee
30011	\$300.00	\$277.05	Karen Steinhauer	Trustee
30012	\$3,073.50	\$2,140.56	Katherine Brisco	Full-Time Employee
30013	\$4,726.50	\$2,919.19	Katherine Ramirez	Full-Time Employee
30014	\$200.00	\$184.70	Leonard Hammer	Trustee
30015	\$200.00	\$184.70	Mary Anne Hill	Trustee
30016	\$300.00	\$277.05	Michelle Lopez	Trustee
30017	\$200.00	\$184.70	Pete Esraelian	Trustee
30018	\$300.00	\$277.05	Tokuo Fukuda	Trustee
Total	\$97,919.32	\$67,573.35		

**Consolidated Mosquito Abatement District
Payroll Expenses
December 2023**

Employee Deductions and Liabilities

Check #	Amount	Payee	Description
29977	\$2,074.57	EDD	State Income Tax
29978	\$9,176.07	CMAD	Federal, Social Security, Medicare
29979	\$3,464.55	CalPERS	Retirement
29980	\$175.00	Mission Square	457K Retirement
29981	\$50.00	Valley First Credit Union	Credit Union
29982	\$71.68	Aflac	Disability Insurance
30019	\$2,074.57	EDD	State Income Tax
30020	\$9,318.54	CMAD	Federal, Social Security, Medicare
30021	\$3,464.55	CalPERS	Retirement
30022	\$175.00	Mission Square	457K Retirement
30023	\$150.00	Valley First Credit Union	Credit Union
30032	\$151.44	Mutual of Omaha	Life Insurance
Total Deductions	\$30,345.97		
Total Net Pay	\$67,573.35		
Total Gross Pay	\$97,919.32		

**Consolidated Mosquito Abatement District
Maintenance and Operations Expenses
December 2023**

Bank of the West Checks

Check #	Amount	Payee	Description
29978	\$3,666.07	CMAD	District Social Security & Medicare
29979	\$4,359.37	CalPERS	District retirement
29983	\$1,021.80	AT&T	Telephone / internet - Parlier
29984	\$0.00	Voided	Void
29985	\$652.69	City of Clovis	Water sewer disposal - Clovis facility
29986	\$852.01	City of Parlier	Water sewer disposal - Parlier facility
29987	\$475.62	PG&E	Electric charges - Clovis facility
29988	\$38.70	PG&E	Gas charges - Clovis facility
29989	\$13.90	PG&E	Electric charges - Selma facility
29990	\$20.01	PG&E	Electric charges - Westside facility
29991	\$102.23	City of Sanger	Water sewer disposal - Sanger facility
29992	\$13,665.62	SDRMA	Health dental & vision premium - January
29993	\$593.03	SoCal Gas	Gas charges - Parlier facility
29994	\$16.27	SoCal Gas	Gas charges - Westside facility
29995	\$79,713.00	Sol-Tek Solar	Change order - Clovis facility
29996	\$2,848.44	Wex Bank - Valero	Fuel
30020	\$3,832.54	CMAD	District Social Security & Medicare
30021	\$4,359.37	CalPERS	District retirement
30025	\$43.95	DoorKing, Inc.	Gate monthly cellular service
30026	\$16.78	PG&E	Electric & gas charges - Sanger facility
30027	\$1,823.49	PG&E	Electric charges - Parlier facility
30028	\$163.97	PG&E	Electric & gas charges - Selma facility
30029	\$37.73	Republic Services	Disposal - Clovis facility
30030	\$1,978.69	Verizon Wireless	Cell phones / tablets
30031	\$42.34	Waste Management	Disposal - Parlier facility
30032	\$97.14	Mutual of Omaha	Life Insurance - District portion
30033	\$300.00	All-Pro Janitorial	Janitorial Services
30034	\$106.21	AutoZone, Inc.	Repair parts
30035	\$195.00	Battery Systems, Inc.	Batteries
30036	\$308.44	Fahrney Automotive Group	Repair parts
30037	\$110.00	County of Fresno	Hazardous Materials Handler Fee
30038	\$242.50	Lozano Smith	Legal Fees
30039	\$379.50	Matson Alarm Co	Alarm Systems
30040	\$595.07	Mission Uniform Service	Uniforms & Safety
30041	\$134.66	Napa	Repair parts
30042	\$100.00	Navia Benefit Solutions	Cobra administration - December
30043	\$386.16	Nelson's Ace Hardware	Shop supplies / misc operating expenses
30044	\$732.60	O'Reilly Auto Parts	Repair parts
30045	\$135.48	Office Depot	Office supplies
30046	\$7.60	PBM Supply & Mfg	Repair parts

**Consolidated Mosquito Abatement District
Maintenance and Operations Expenses
December 2023**

Check #	Amount	Payee	Description
30047	\$3,000.00	PG&E	Solar Project - Clovis facility
30048	\$7,000.00	Sampson, Sampson & Patterson	FY 22 - 23 Audit
30049	\$209.62	Target Specialty Products	Field Equipment
30050	\$825.72	Tulare Polaris	Repair Parts
30051	\$142.73	Wizix Technology Group, Inc.	Copier maintenance & repair
30052	\$10,404.25	U.S. Bank Corporate Payment	Credit card statement - see transaction list
Total	\$145,750.30		

County of Fresno Checks

Check #	Amount	Payee	Description
304085	\$156,604.54	Consolidated Mosquito	Transfer funds to checking
304086	\$62,318.64	Consolidated Mosquito	Transfer funds to checking
304087	\$24,746.44	Consolidated Mosquito	Transfer funds to checking
	\$243,669.62		

Summary of December Expenses

December 2023 Salaries & Wages	\$97,919.32
December 2023 Maintenance & Operations	\$145,750.30
Total December 2023 Expenditures	\$243,669.62

**Consolidated Mosquito Abatement District
Monthly Expenditures**

ACCOUNT NUMBER	ACCOUNT NAME	BUDGET FY 2023/2024	SPENT TO DATE	BALANCE DEC 31, 2023
<u>SALARIES, WAGES & EMPLOYEE BENEFITS</u>				
6101-01	Salaried Wages	\$1,340,000.00	\$595,684.04	\$744,315.96
6101-06	Hourly Wages & Extra Help	\$730,000.00	\$330,700.81	\$399,299.19
6101-02	FICA Employers Contribution	\$162,000.00	\$70,931.50	\$91,068.50
6101-03	Unemployment Insurance	\$24,000.00	\$4,596.58	\$19,403.42
6101-04	Retirement District's Payment	\$150,000.00	\$63,567.60	\$86,432.40
6101-05	Group Health Insurance	\$300,000.00	\$110,112.09	\$189,887.91
6101-07	Pre-Employment & Misc. Expenses	\$8,000.00	\$1,274.92	\$6,725.08
	TOTALS	\$2,714,000.00	\$1,176,867.54	\$1,537,132.46
<u>OPERATING & MAINTENANCE SUPPLIES & EXPENSE</u>				
6102-01	Insecticides & Herbicides	\$500,000.00	\$324,361.74	\$175,638.26
6102-02	Power Spray & Field Equipment	\$25,000.00	\$6,316.59	\$18,683.41
6102-03	Misc Operating Supplies & Expense	\$5,000.00	\$1,996.36	\$3,003.64
6102-04	Fish Program	\$25,000.00	\$99.81	\$24,900.19
6102-05	Building & Ground Maintenance	\$30,000.00	\$13,316.53	\$16,683.47
6102-06	Airplane Expense	\$50,000.00	\$600.00	\$49,400.00
	TOTALS	\$635,000.00	\$346,691.03	\$288,308.97
<u>MOTOR VEHICLE SUPPLIES & EXPENSE</u>				
6103-01	Fuel & Lubricants	\$180,000.00	\$88,085.63	\$91,914.37
6103-02	Repairs & Shop Tools	\$45,000.00	\$17,882.85	\$27,117.15
6103-03	Tires & Batteries	\$12,000.00	\$6,385.86	\$5,614.14
	TOTALS	\$237,000.00	\$112,354.34	\$124,645.66
<u>UTILITIES & COMMUNICATIONS</u>				
6104-01	Heat, Light & Power	\$40,000.00	\$24,382.08	\$15,617.92
6104-04	Water Sewer & Disposal	\$18,000.00	\$8,405.64	\$9,594.36
6105-01	Telephone	\$25,000.00	\$10,747.00	\$14,253.00
6105-02	Cellular Phones & Tablets	\$30,000.00	\$12,527.36	\$17,472.64
	TOTALS	\$113,000.00	\$56,062.08	\$56,937.92
<u>OFFICE SUPPLIES & EXPENSE</u>				
6106-02	Postage, Printing & Stationery	\$6,000.00	\$421.57	\$5,578.43
6106-04	Repairs & Maintenance	\$6,000.00	\$1,971.72	\$4,028.28
6106-05	Misc Office Supplies	\$13,000.00	\$6,008.97	\$6,991.03
6106-06	Office Equipment & Furniture	\$10,000.00	\$1,425.56	\$8,574.44
	TOTALS	\$35,000.00	\$9,827.82	\$25,172.18
<u>INSURANCE</u>				
6107-01	Liability, Property & Auto	\$128,000.00	\$125,066.99	\$2,933.01
6107-02	Workers Compensation	\$80,000.00	\$78,467.01	\$1,532.99
	TOTALS	\$208,000.00	\$203,534.00	\$4,466.00

**Consolidated Mosquito Abatement District
Monthly Expenditures**

ACCOUNT NUMBER	ACCOUNT NAME	BUDGET FY 2023/2024	SPENT TO DATE	BALANCE DEC 31, 2023
<u>TRAVEL & SUBSISTENCE EXPENSE</u>				
6108-01	Meetings & Travel Allowance	\$75,000.00	\$21,803.29	\$53,196.71
6108-02	Trustee Allowance	\$1,000.00	\$0.00	\$1,000.00
6108-03	Meal Allowance	\$8,000.00	\$341.78	\$7,658.22
	TOTALS	\$84,000.00	\$22,145.07	\$61,854.93
<u>MISCELLANEOUS EXPENDITURES</u>				
6109-01	Rent: Land, Buildings and Equipment	\$2,000.00	\$0.00	\$2,000.00
6109-02	Dues, Subscriptions and Fees	\$32,000.00	\$18,344.50	\$13,655.50
6109-03	Education & Publicity	\$30,000.00	\$10,787.16	\$19,212.84
6109-04	Accounting	\$14,000.00	\$7,000.00	\$7,000.00
6109-05	Legal	\$12,000.00	\$1,997.50	\$10,002.50
6109-06	County Service Charge	\$63,000.00	\$0.00	\$63,000.00
6109-07	Uniforms, Safety Apparel & Equipment	\$32,000.00	\$6,847.30	\$25,152.70
6109-08	Surveillance & Research	\$65,000.00	\$25,155.66	\$39,844.34
6109-09	Other Miscellaneous Expenditures	\$18,000.00	\$3,344.27	\$14,655.73
6109-10	GIS & GPS	\$82,000.00	\$10,560.00	\$71,440.00
	TOTALS	\$350,000.00	\$84,036.39	\$265,963.61
TOTAL OPERATIONAL EXPENDITURES		\$4,376,000.00	\$2,011,518.27	\$2,364,481.73
<u>CAPITAL OUTLAY</u>				
6110-01	Office & Lab Furniture & Equipment	\$15,000.00	\$0.00	\$15,000.00
6110-02	Auto Equipment	\$500,000.00	\$0.00	\$500,000.00
6110-03	Shop Equipment	\$10,000.00	\$8,416.14	\$1,583.86
6110-04	Field Equipment	\$150,000.00	\$7,104.80	\$142,895.20
6110-05	Building & Ground Improvement	\$1,500,000.00	\$498,968.00	\$1,001,032.00
6110-06	Loan & Lease Purchase Payments	\$290,000.00	\$0.00	\$290,000.00
	TOTAL CAPITAL OUTLAY EXPENDITURE	\$2,465,000.00	\$514,488.94	\$1,950,511.06
TOTAL EXPENDITURES		\$6,841,000.00	\$2,526,007.21	\$4,314,992.79
<u>Special Projects Reserve</u>		\$150,000.00	\$0.00	\$150,000.00
<u>MVCAC SSJVR Mutual Aid Reserve</u>		\$100,000.00	\$0.00	\$100,000.00
<u>Contingency Reserve</u>		\$500,000.00	\$0.00	\$500,000.00
<u>Building Reserve</u>		\$2,000,000.00	\$0.00	\$2,000,000.00
<u>Equipment Reserve</u>		\$500,000.00	\$0.00	\$500,000.00
<u>General Reserve</u>		\$3,126,000.00	\$0.00	\$3,126,000.00
	TOTAL RESERVES	\$6,376,000.00	\$0.00	\$6,376,000.00
TOTAL EXPENDITURES AND RESERVES		\$13,217,000.00	\$2,526,007.21	\$10,690,992.79

**Consolidated Mosquito Abatement District
Monthly Expenditures**

FRESNO COUNTY ACCOUNT- BANK OF THE WEST	
CASH ON HAND, NOVEMBER 30, 2023	\$7,126,612.50
PROPERTY TAXES WITHHELD BY FRS COUNTY	\$0.00
DECEMBER REVENUE	\$0.00
DECEMBER INTEREST	\$50,724.84
TAXES - FRESNO COUNTY / KINGS COUNTY	\$2,250,177.05
TOTAL REVENUE FOR DECEMBER	<u>\$2,300,901.89</u>
SUB-TOTAL	\$9,427,514.39
COUNTY ADMIN COST FOR FY WITHHELD BY COUNTY	\$0.00
MONEY TRANSFERRED TO CHECKING	(\$243,669.62)
CASH ON HAND, DECEMBER 31, 2023	<u>\$9,183,844.77</u>

YEARLY REVENUE THROUGH 11-30-23	\$135,611.37
DECEMBER REVENUE	\$2,300,901.89
YEARLY REVENUE THROUGH 12-31-23	<u>\$2,436,513.26</u>

CMAD CHECKING ACCOUNT - BANK OF THE WEST	
CASH ON HAND, NOVEMBER 30, 2023	\$135,000.00
MONEY TRANSFERRED FROM FRS CO ACCT	\$243,669.62
DECEMBER EXPENDITURES	(\$243,669.62)
CASH ON HAND, DECEMBER 31, 2023	<u>\$135,000.00</u>

SALE OF REEDLEY DEPOT	\$185,000.00
DOWN PAYMENT	(\$25,000.00)
MONTHLY PAYMENTS PAID TO DATE	(\$42,838.00)
BALANCE DUE AS OF DECEMBER 31, 2023	<u>\$117,162.00</u>



P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER
STATEMENT DATE 01-08-2024
AMOUNT DUE \$10,404.25
NEW BALANCE \$10,404.25
PAYMENT DUE ON RECEIPT



CONSOLIDATED MOSQUITO
ATTN KARAN COX
13151 E. INDUSTRIAL DR.
PARLIER CA 93648-9661

AMOUNT ENCLOSED
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

CONSOLIDATED MOSQUIT	Previous Balance	Purchases And Other + Charges	Cash + Advances	Cash Advance + Fees	Late Payment + Charges	- Credits	- Payments	New = Balance
Company Total	\$5,470.36	\$10,404.25	\$0.00	\$0.00	\$0.00	\$0.00	\$5,470.36	\$10,404.25

CORPORATE ACCOUNT ACTIVITY

CONSOLIDATED MOSQUITO				TOTAL CORPORATE ACTIVITY	
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-20	12-20	74798263354335400009913	PAYMENT-THANK YOU Q	5,470.36	CR

NEW ACTIVITY

KATHERINE RAMIREZ		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$1,145.19	\$0.00	\$1,145.19
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-20	12-19	24011343353000054874510	AMCA* CA HTTPSWWW.MOSQ CA	535.00	
01-03	01-02	24035964002634001173590	AMERICAN AIR0012103975801 FORT WORTH TX RAMIREZ/KATHERINE 03-03-24 FAT AA N DFW AA N FAT	610.19	

CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER

ACCOUNT SUMMARY

STATEMENT DATE

DISPUTED AMOUNT

01/08/24

.00

PREVIOUS BALANCE 5,470.36

PURCHASES & OTHER CHARGES 10,404.25

CASH ADVANCES .00

CASH ADVANCE FEES .00

LATE PAYMENT CHARGES .00

CREDITS .00

PAYMENTS 5,470.36

AMOUNT DUE

10,404.25

ACCOUNT BALANCE 10,404.25

SEND BILLING INQUIRIES TO:

U.S. Bank National Association

C/O U.S. Bancorp Purchasing Card Program
P.O. Box 6335
Fargo, ND 58125-6335



Company Name: CONSOLIDATED MOSQUITO
Corporate Account Number:
Statement Date: 01-08-2024

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-19	12-18	24692163352101833492183	SQ *BELLA BAKERY KINGSBURG CA	25.70
12-21	12-19	24426293354018019624577	MOSQUITO & VECTOR CONTROL 916-440-0826 CA	450.00
12-21	12-19	24426293354018019624585	MOSQUITO & VECTOR CONTROL 916-440-0826 CA	450.00
01-05	01-04	24692164004105660928292	AMZN MKTP US*TK3U07QQO AMZN.COM/BILL WA	86.07

JOSE MORENO	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$667.85	\$0.00	\$667.85

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-08	12-06	24943013341010187344221	THE HOME DEPOT #8529 SELMA CA	75.83
12-11	12-10	24692163344107173590768	AMZN MKTP US*950GC0UL3 AMZN.COM/BILL WA	26.14
12-15	12-14	24692163348101124165685	AMZN MKTP US*9H0H401G3 AMZN.COM/BILL WA	159.07
12-15	12-14	24801973348200701300051	MENDOCINO AUTO CENTER 5596462199 CA	59.99
12-18	12-15	24692163349102223799662	AMAZON.COM*XQ17S3HB3 AMZN.COM/BILL WA	36.86
12-20	12-18	24692163353102749005043	THE HOME DEPOT #8529 SELMA CA	85.70
12-22	12-20	24943013355010186191212	THE HOME DEPOT #8529 SELMA CA	77.23
01-08	01-07	24431064007083725863868	AMAZON.COM*TK4TQ55B2 SEATTLE WA	125.25
01-08	01-07	24692164007108113016092	AMZN MKTP US*TK99Z8G21 AMZN.COM/BILL WA	21.78

JODI HOLEMAN	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$4,619.65	\$0.00	\$4,619.65

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-08	12-06	24426293341018020001027	MOSQUITO & VECTOR CONTROL 916-440-0826 CA	375.00
12-11	12-07	24426293342018021189804	MOSQUITO & VECTOR CONTROL 916-440-0826 CA	35.00
12-11	12-07	24692163342105589111031	HILTON GARDEN INN SACR SACRAMENTO CA 164388 ARRIVAL: 12-05-23	476.90
12-13	12-12	24692163346109361710347	ZAP*ZAPPOS.COM 800-927-7671 NV	200.00
12-13	12-13	24692163347109705725711	PANERA BREAD #601329 O 559-325-0290 CA	179.60
12-20	12-19	24011343353000045118811	AMCA* CA HTTPSWWW.MOSQ CA	535.00
12-20	12-19	24035963353634001193363	AMERICAN AIR0012101395961 FORT WORTH TX HOLEMAN/JODI 03-03-24	591.80
12-20	12-19	24035963353634001193371	FAT AA N DFW AA N FAT AMERICAN AIR0012101395962 FORT WORTH TX FUKUDA/TOKUO 03-03-24	591.80
12-20	12-19	24502813353900017740179	FAT AA N DFW AA N FAT FASTSIGNS 559-7654513 CA	1,552.05
12-26	12-24	24430993358400818022838	MSFT * E0700QHD86 MSBILL.INFO WA	82.50

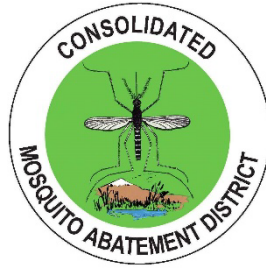
Department: 00000 Total: \$10,404.25
 Division: 00000 Total: \$10,404.25

						CMAD	
Name	Date	Reference Number	Merchant Name	Amount	Item Description	Account #	Purchase Purpose
K. Ramirez	2023/12/19	24011343353000054874510	AMCA* CA	\$535.00	AMCA 90th Annual Meeting -	6108-01	AMCA meeting registration
K. Ramirez	2024/01/02	24035964002634001173590	AIR0012103975801	\$610.19	Airline Flight	6108-01	Flight to AMCA meeting
D. Cornel	2023/12/05	24943013340010187533121	THE HOME DEPOT #8529	\$74.36	Table, outlet strip	6106-05	office supplies
D. Cornel	2023/12/07	24426293342018021189853	MVCAC	\$375.00	MVCAC Registration-Employee	6108-01	MVCAC annual meeting
D. Cornel	2023/12/11	24801973346400346000361	ACADEMY HARDWARE	\$46.52	Wire, wire clamps	6102-05	Sanger fence repair
D. Cornel	2023/12/20	24692163355104639475102	THE HOME DEPOT 8529	\$81.28	floor wax, map	6102-05	clean / polish floors
D. Cornel	2023/12/28	24431063363091556000088	CLEVENGER MERCANTILE	\$35.35	cement sealer	6102-05	clean / polish floors
D. Cornel	2024/01/05	24943014006010185196890	THE HOME DEPOT #8529	\$50.19	sprinkler valve, wire, controller	6102-05	sprinkler repair, fence repair
B. Deegan	2023/12/07	24426293342018021189861	MVCAC	\$375.00	MVCAC Registration-Employee	6108-01	MVCAC annual meeting
B. Deegan	2024/01/03	24492154005852315699933	POSTERPRESENTATIONS	\$125.32	print of poster on fabric	6109-08	MVCAC meeting poster
C. Monis	2023/12/08	24943013343010189085143	THE HOME DEPOT #0664	\$13.19	gloves, 1 PVC cap	6102-02	supplies for facility maintenance
C. Monis	2023/12/13	24943013348010189060083	THE HOME DEPOT #0664	\$32.13	GENPR3GLVX, GG_TRAX_5	6109-07	gloves for facility maintenance
C. Monis	2023/12/20	24035963354634001183801	AIR0012101539736	\$591.80	Airline Flight	6108-01	Flight to AMCA meeting
C. Monis	2024/01/05	24011344005000041423983	AMCA* CA	\$535.00	AMCA 90th Annual Meeting	6108-01	AMCA meeting registration
K. Brisco	2023/12/07	24426293342018021189846	MVCAC	\$375.00	MVCAC Registration-Employee	6108-01	MVCAC annual meeting
K. Cox	2023/12/10	24431063344083723223606	AMAZON.COM*DD4T08373	\$136.70	Jones New York - visor goggles	6109-07	safety equipment
K. Cox	2023/12/10	24445003345400222848692	WM SUPERCENTER #1882	\$19.12	refreshments	6108-03	refreshments for driver training
K. Cox	2023/12/11	24137463347001746029533	USPS KIOSK 0528999550	\$36.54	MailsRetail	6106-02	postage to mail Board packet
K. Cox	2023/12/11	24427333346710037766299	SAVEMART #654 KINGS	\$7.99	refreshments	6108-03	refreshments for driver training
K. Cox	2023/12/14	24445003349400233406601	WM SUPERCENTER #1882	\$49.30	cups, plates, napkins & etc.	6102-03	miscellaneous supplies
K. Cox	2023/12/18	24692163352101833492183	SQ *BELLA BAKERY	\$25.70	Cookies	6108-03	Board meeting refreshments
K. Cox	2023/12/19	24426293354018019624577	MVCAC	\$450.00	MVCAC Registration - Trustee	6108-01	MVCAC annual - Isaak
K. Cox	2023/12/19	24426293354018019624585	MVCAC	\$450.00	MVCAC Registration - Trustee	6108-01	MVCAC annual - Steinhauer
K. Cox	2024/01/04	24692164004105660928292	AMZN MKTP US*TK3U07QQ0	\$86.07	8 x Energizer CRP2 (223A)	6106-05	batteries for automatic faucets
J. Moreno	2023/12/06	24943013341010187344221	THE HOME DEPOT #8529	\$75.83	PRY BAR SET	6103-02	replace missing & worn tools
J. Moreno	2023/12/10	24692163344107173590768	AMZN MKTP US*950GC0UL3	\$26.14	Tvent 1240482 1240434 Air	6103-02	replace old ranger air filters
J. Moreno	2023/12/14	24692163348101124165685	AMZN MKTP US*9H0H401G3	\$159.07	Caltric Complete Seat Comp	6103-02	replace worn ranger seat
J. Moreno	2023/12/14	24801973348200701300051	MENDOCINO AUTO CENTER	\$59.99	vehicle alignment	6103-02	vehicle repairs
J. Moreno	2023/12/15	24692163349102223799662	AMAZON.COM*XQ17S3HB3	\$36.86	EBC Brakes FA270SV Disc Br	6103-02	replace ranger brake pads
J. Moreno	2023/12/18	24692163353102749005043	THE HOME DEPOT 8529	\$85.70	Ryobi 3/8" ratchet kit	6103-02	replace worn out shop tools
J. Moreno	2023/12/20	24943013355010186191212	THE HOME DEPOT #8529	\$77.23	Angle gauge, Flat Plate	6103-02	repair trailer #392
J. Moreno	2024/01/07	24431064007083725863868	AMAZON.COM*TK4TQ5B2	\$125.25	Coleman 5 gal water container	6102-02	vehicle handwashing station
J. Moreno	2024/01/07	24692164007108113016092	AMZN MKTP US*TK99Z8G21	\$21.78	Flashlight	6103-02	Shop tools
J. Holeman	2023/12/06	24426293341018020001027	MVCAC	\$375.00	MVCAC Registration-Employee	6108-01	MVCAC annual meeting
J. Holeman	2023/12/07	24692163342105589111031	HILTON GARDEN INN SACR	\$476.90	hotel room	6108-01	MVCAC planning meeting
J. Holeman	2023/12/07	24426293342018021189804	MVCAC	\$35.00	3D printer workshop	6108-01	MVCAC annual mtng workshop
J. Holeman	2023/12/12	24692163346109361710347	ZAP*ZAPPOS.COM	\$200.00	Gift Cards Zappos E-Gift C	6109-09	Step prize - reimbursed

Name	Date	Reference Number	Merchant Name	Amount	Item Description	CMAD	
						Account #	Purchase Purpose
J. Holeman	2023/12/13	24692163347109705725711	PANERA BREAD #601329 O	\$179.60	staff breakfast	6109-09	Health mtng - reimbursed
J. Holeman	2023/12/19	24502813353900017740179	FASTSIGNS	\$1,552.05	Dedication Wall	6109-09	Trustee service wall deposit
J. Holeman	2023/12/19	24035963353634001193363	AIR0012101395961	\$591.80	Airline Flight - Jodi	6108-01	Flight to AMCA meeting
J. Holeman	2023/12/19	24035963353634001193371	AIR0012101395961	\$591.80	Airline Flight - Tok	6108-01	Flight to AMCA meeting
J. Holeman	2023/12/19	24011343353000045118811	AMCA* CA	\$535.00	AMCA 90th Annual Meeting	6108-01	AMCA meeting registration
J. Holeman	2023/12/24	24430993358400818022838	MSFT * E0700QHD86	\$82.50	Microsoft subscription	6106-05	monthly Microsoft subscription

\$10,404.25

6102-02	Field Equipment	\$138.44
6102-03	Miscellaneous supplies	\$49.30
6102-05	Building & Ground	\$213.34
6103-02	Repairs & Shop Tools	\$542.60
6106-02	Postage	\$36.54
6106-05	Misc Office Supplies	\$242.93
6108-01	Meetings & Travel	\$6,902.49
6108-03	Meal Allowance	\$52.81
6109-07	Uniforms & Safety	\$168.83
6109-08	Surveillance & Research	\$125.32
6109-09	Other Misc Expenditures	\$1,931.65
		\$10,404.25



CONSOLIDATED MOSQUITO ABATEMENT DISTRICT
Board of Trustees Committee Appointments

	2022	2023	2024
Budget	Esraelian	Esraelian	
	Fukuda	Fukuda	
	Hill	Hill	
	Reyna	Lockhart	
	Taylor*	Taylor*	
Building	Fukuda	Fukuda	
	Hill	Hill	
	Reyna	Steinhauer	
	Steinhauer	Taylor*	
	Taylor*		
Equipment	Brisendine	Brisendine	
	Cardenas	Hammer	
	Lockhart	Isaak	
	Willems	Willems	
	Taylor*	Taylor*	
Policy	N/A	Isaak	
	N/A	Lockhart	
	N/A	Steinhauer	
	N/A	Willems	
		Taylor*	

*Board President

Trustee Seniority (years): Taylor (31); Fukuda (19); Steinhauer (14); Hill (12); Lockhart (4); Willems (3); Isaak (2); Hammer (1); Michelle Lopez (<1).

Committee Assignments 2023: Brisendine (1); Esraelian (1) Fukuda (2); Hammer (1); Hill (2); Isaak (2); Lockhart (2); Steinhauer (2); Taylor (4), Willems (2), Lopez (0)**.

** Trustee joined the board after committee assignments were made.

**Consolidated Mosquito Abatement District
Board of Trustees
2023 Meeting Attendance Record**

Trustee	Appointed Month-Year	Term Expires	Representing	Years Served	Meeting Type	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total Attended	Attendance Rate
Vacant			Fresno																
Pete Esraelian	August 1985	2023	Selma	38	Regular (12) Committee (1)	X	O	X	X	X	O X	O	X	O	O	X	X	7 1	58% 100%
Tokuo Fukuda	November 2004	2027	Kingsburg	20	Regular (12) Committee (1)	X	X	X	X	X	X X	X	X	X	X	X	X	12 1	100% 100%
Leonard Hammer	January 2023	2024	Fowler	1	Regular (12) Committee (0)	X	X	X	X	X	X	X	O	X	O	X	X	10	83% N/A
Mary Anne Hill	June 2011	2024	County	13	Regular (12) Committee (1)	X	X	X	X	X	X X	X	X	X	X	X	O	11 1	92% 100%
Abe Isaak	February 2022	2026	Reedley	2	Regular (12) Committee (3)	O	O	X	O O	X	X	X	O X	O	O	X X	X	6 2	50% 67%
Charles Lockhart <i>Vice President</i>	January 2020	2025	Orange Cove	4	Regular (12) Committee (4)	X	X	X	X X	X	X X	X	X X	X	X	O O	X	11 3	92% 75%
Michelle Lopez	August 2023	2024	Parlier	<1	Regular (12) Committee (0)									X	X	X	X	4	100% N/A
Karen Steinhauer	April 2009	2027	Sanger	15	Regular (12) Committee (3)	X	X	X	X X	X	X	X	X X	X	X	X	X	12 3	100% 100%
Bruce Taylor <i>President</i>	August 2004	2026	County	33*	Regular (12) Committee (4)	X	X	X	X X	X	X X	X	X X	X	X	X	X	12 4	100% 100%
Jennifer Willems	September 2021	2024	City of Clovis	3	Regular (12) Committee	X	X	X	O O	O	X	X	X X	O	O	X X	X	8	67% 67%
					Regular Meeting Attendance	8	7	9	7	8	8	8	7	7	6	9	9		83%
					Max Possible Attendance	9	9	9	9	9	9	9	9	10	10	10	10		

Agenda Item 10: Professional Development Calendar Update

Background:

Pacific Southwest Center of Excellence in Vector-Borne Disease (PacVec) Annual Meeting:

At the July 2023 Board Meeting, trustees approved the District's professional development calendar for professional development events in 2023 through July 2024. The PacVec Annual Meeting has been held in California for the past seven years. However, they recently announced the 2024 Annual Meeting will be held in Phoenix, Arizona. The Board approved attendance at the PacVec meeting at a location listed in California. The original estimated cost for attendance at this meeting was \$600 per staff. The new estimate is \$900 per staff for a meeting held in Phoenix, Arizona. As stated at the July 2023 board meeting by the manager, any changes to the calendar would require approval from the board.

Vector Control Joint Powers Agency (VCJPA) Board of Directors Meetings

The VCJPA Board of Directors (BOD) meetings allow for travel reimbursement, which has regularly been requested for Trustee Taylors' participation in meetings. Trustee Taylor is currently on the BOD and has requested travel expenses to be covered by the District rather than request reimbursement from the VCJPA. The VCJPA is funded by member agencies; therefore, travel reimbursement costs are ultimately passed on to Districts. The manager recommends updating the calendar to reflect travel estimates for Trustee Taylor's participation in VCJPA meetings and for all travel expenses to be covered by the District. Travel costs are estimated at \$500-600 per meeting.

These updates would result in an overall increase in estimated travel costs of \$1500. The total estimated travel costs for 2023/2024 events remain below the budget line item for travel.

Action requested:

It is requested that the Board approve the updated professional development calendar as proposed.

Agenda Item 11: Router Upgrade and Cybersecurity services

Background: When the District constructed the new headquarters in Parlier, the network was set up by Bellwether, an IT services provider out of Fresno. In 2023, Bellwether recommended that the existing router had reached the recommended life span and should be considered for replacement in addition to upgrading security software. It was decided not to upgrade the router but to renew maintenance on the security software at that time. Given the age of the current hardware and the recommendation from Bellwether, it would be advisable to upgrade the network router and associated security software at this time.

Action requested:

The Board will be asked to approve hardware and software installation by Bellwether as listed in the enclosed Quote AAAQ2635.

Bellwether

bellwetherIT.com
559-354-6755

1281 E Alluvial, Suite 101, Fresno, CA 93720

Quote AAAQ2635

Valid through February 3, 2024 @ 9:15 pm

Prepared For:

Consolidated Mosquito Abatement District
Jodi Holeman
Phone: (559) 896-1085
13151 E Industrial Drive
Parlier, CA 93648
jholeman@mosquitobuzz.net

Prepared By:

Jose Partida
System Administrator
Phone: 559-354-6755
Fax: 559-860-0120
Email: jose@bellwetherit.com



For the full presentation proposal, [click here](#) to view or download the PDF version of this quote. You can sign and fax this in, or you can save time by simply electronically accepting this quote below.

Line Item Detail

QTY	Description	Picture	Unit Price	Ext Price
1	Sophos XGS 126 Next Generation Firewall (** Sophos HW Promotional Pricing **)		\$449.99	\$449.99
1	Sophos Xstream Protection for XGS (3-Year License)		\$2,153.73	\$2,153.73
	- Sophos Network Protection w/ Intrusion Prevention (IPS)			
	- Sophos Web Protection			
	- Sophos Zero-Day Protection w/ Machine Learning			
	- Sophos Enhanced Support - Firmware Updates and Advanced Hardware Replacement			
1	Sophos Rack-Mount Kit for XGS 126		\$153.95	\$153.95
6	Estimated Labor		\$140.00	\$840.00
	- Configuring and pre-staging network equipment prior to install date			
	- Scheduled on-site installation during business hours			
	- Travel time			
			SubTotal:	\$3,597.67
			Shipping:	\$0.00
			Sales Tax:	\$49.67
			Total:	\$3,647.34

Ready to Accept?

Order Confirmation

We reserve the right to cancel orders arising from errors, inaccuracies, or omissions.

I agree to the terms and conditions of the above document and PDF attachment with an electronic signature below.