CONSOLIDATED MOSQUITO ABATEMENT DISTRICT

13151 E. Industrial Dr., Parlier, CA 93648

TELECONFERENCE DIAL-IN NUMBER (508)924-5256 - or -VIDEO CONFERENCE https://join.freeconferencecall.com/cmad

Online meeting ID: cmad

AGENDA

BOARD OF TRUSTEES MEETING 1:00 PM

June 21, 2021

1. ROLL CALL:

2. **INTRODUCTION OF VISITORS:**

The public may address the Board on each agenda item during consideration of that item.

3. **PUBLIC COMMENTS:**

This is an opportunity for public comment on non-agenda items. The President reserves the right to limit the duration of each speaker to five (5) minutes. It is the policy of the Board not to answer any questions impromptu.

4. **APPROVAL OF MAY MINUTES:**

5. APPROVAL OF MAY PAYROLL:

6. **APPROVAL OF MAY BILLS:**

7. APPROVAL OF MINUTES OF THE SPECIAL MEETING OF THE BUDGET COMMITTEE:

Minutes of the June 14, 2021, special meeting of the Budget Committee will be presented to members of the Budget Committee for approval.

8. EMPLOYEE SALARY AND WAGE AND BENEFITS ADJUSTMENT:

The Board will consider recommendations from the Budget Committee and consider adjustments to the employee salary and wage and benefits schedule.

9. <u>CLOSED SESSION:</u>

Pursuant to Government Code Section 54957 (b): Evaluation of District Manager

10. **REPORT FROM CLOSED SESSION:**

11. **DISTRICT MANAGER SALARY AND COMPENSATION:**

The Board will consider the salary and compensation of the District Manager.

12. **BUDGET FOR 2021 – 2022 FISCAL YEAR:**

The Board will consider recommendations from the Budget Committee on the proposed budget and will take action to approve a budget for FY 2021 - 2022.

13. CLOSED SESSION:

Conference with Real Property Negotiator under Government Code Section 54956.8.

- a. Property: 1325 I Street, Reedley, CA; APN 368-271-11T.
- b. Agency Negotiator: Steve Mulligan, District Manager.
- c. Negotiating Parties: Consolidated Mosquito Abatement District and Samuel A. Escobar, Lionsgate Construction, Prospective Buyer.
- d. Under Negotiation: Price and Terms of Sale.

14. **REPORT FROM CLOSED SESSION:**

15. BOARD GENERAL DISCUSSION:

This is an opportunity for Board Members to ask questions for clarification, provide information to staff, request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

16. **STAFF REPORTS:**

This is an opportunity for staff to report on District activities.

17. **ADJOURNMENT**:

MINUTES OF THE BOARD OF TRUSTEES OF THE CONSOLIDATED MOSQUITO ABATEMENT DISTRICT May 17, 2021

Th regular meeting of the Board of Trustees of the Consolidated Mosquito Abatement District was held at the District Office, in Parlier, and by teleconference at 1:00 PM on May 17, 2021.

1. Roll Call:

Trustees Present at the Parlier Office:Tok FukudaKingsburgMary Anne HillCounty of Fu

Mary Anne Hill	County of Fresno
Joe Reyna	Parlier

Trustees Present by Teleconference:

Peggy Brisendine	Fresno	
David Cardenas	Fowler	Arrived at 1:15 PM
Pete Esraelian	Selma	
Charles Lockhart	Orange Cove	
Dan Munk	Reedley	
Karl Peterson	Clovis	
Karen Steinhauer	Sanger	
Bruce Taylor	County of Fresno	

Others Present at the Parlier Office:

Steve Mulligan	District Manager
Karan Cox	Administrative Assistant

2. **President Fukuda called the meeting to order at 1:05 PM:**

3. **Public Comments:** None.

- 4. **Approval of April Minutes:** A motion was made by Trustee Hill, seconded by Trustee Reyna and passed by 11 0 roll call vote to approve the minutes of the April 19, 2021, Board meeting.
- 5. **Approval of April Payroll:** A motion was made by Trustee Lockhart, seconded by Trustee Hill and passed by 11 0 roll call vote to approve the April payroll checks having District numbers, 25904 25943, 25961, 25964 26006 and 26019 in the total amount of \$143,336.64.

- 6. **Approval of April Bills:** A motion was made by Trustee Cardenas, seconded by Trustee Esraelian and passed by 11–0 roll call vote to approve the April commercial checks having District numbers, 25940 25941, 25944 25960, 26002 26003 and 26007 26054 in the total amount of \$342,190.20.
- 7. Selection of Auditor for Fiscal Year: The Board reviewed proposals from the firms of Bryant L. Jolley, CPA; Hudson Henderson & Company, Inc.; Price Paige & Company; and Sampson, Sampson & Patterson, LLP to conduct an audit of the District's financial statements for the year ending June 30, 2021. A motion was made by Trustee Taylor, seconded by Trustee Esraelian and passed by 11–0 roll call vote to approve the proposal and contract with Sampson, Sampson & Patterson, LLP to perform the 2020-2021 FY audit.
- 8. **Purchase of Auto Equipment:** Trustee Esraelian left the meeting at 2:02 PM. Bids were received from Kingsburg Truck Sales (\$10,886.60) and Scelzi Truck Bodies (\$8,096.38, minus a \$500 labor charge to remove truck bed) for the purchase and installation of utility bed for the District's new 2021 Ford F350 truck. A motion was made by Trustee Cardenas, seconded by Trustee Reyna and passed by 10 0 1 roll call vote (Esraelian absent) to approve the purchase and installation of a truck utility bed from Scelzi Truck Bodies.
- 9. **Meeting Date for Budget Committee:** President Fukuda set 6 PM on Monday, June 14, 2021, as the date for a special meeting of the Budget Committee to consider a proposed 2021-2022 fiscal year budget.
- 10. **Celebration of District's 75th Anniversary:** A motion was made by Trustee Hill, seconded by Trustee Reyna and passed by 10 0 1 roll call vote (Esraelian absent) to approve Friday, October 22, 2021, as the date of the 75th Anniversary Celebration and to approve the anniversary logo as presented.
- 11. Closed Session: Conference with Real Property Negotiator under Government Code Section 54956.8.
 - a. Property: 1325 I Street, Reedley, CA; APN 368-271-11T.
 - b. Agency Negotiator: Steve Mulligan.
 - c. Negotiating Parties: Consolidated Mosquito Abatement District and Samuel A. Escobar, Lionsgate Construction, Prospective Buyer.
 - d. Under Negotiation: Price and Terms of Sale.
- 12. **Report from Closed Session:** Trustees Cardenas and Hill left the meeting at 3:18 PM. No reportable action was taken.
- 13. **Board General Discussion:** None to report.

14. **Staff Reports:** The Manager reported that Urban Program Specialist Emma Lee was resigning from employment with the District effective May 15, 2021.

The District will be participating in the Kingsburg Swedish Festival and has created a Dala Horse mosquito sticker and coaster for the event.

The Manager reported that the District's COVID-19 protocols remain in place and is encouraging staff to get fully vaccinated.

A Program Report on current activities was provided to the Board.

15. **Adjournment:** The meeting was adjourned at 3:24 PM. The next Board meeting will be held on Monday, June 21, 2021.

Mary Anne Hill Vice President/Secretary

Consolidated Mosquito Abatement District Payroll Expenses May 2021

Check #	Gross Pay	Net Pay	Payee	Description
26055	\$2,410.50	\$1,626.00	Amy Garcia	Full-Time Employee
26056	\$1,822.40	\$1,365.50	Anita Munoz	Seasonal Employee
26057	\$1,120.00	\$953.98	Arthur Velasco	Seasonal Employee
26058	\$1,200.00	\$1,014.34	Bobby Torres	Seasonal Employee
26059	\$2,649.00	\$1,823.45	Brittany Deegan	Full-Time Employee
26060	\$1,240.00	\$1,050.20	Capital Moua	Seasonal Employee
26061	\$1,224.50	\$1,038.56	Cheng Vang	Seasonal Employee
26062	\$2,649.00	\$1,930.20	Chris Monis	Full-Time Employee
26063	\$496.00	\$458.06	Clarita Ramblas	Seasonal Employee
26064	\$2,238.00	\$1,632.32	Conner Schaak	Full-Time Employee
26065	\$2,649.00	\$1,817.15	David Parker	Full-Time Employee
26066	\$1,160.00	\$984.16	David Rodriguez	Seasonal Employee
26067	\$1,912.31	\$1,490.92	Derek Hill	Seasonal Employee
26068	\$2,436.00	\$1,707.07	Devon Cornel	Full-Time Employee
26069	\$1,784.00	\$1,413.52	Donald McNiel	Seasonal Employee
26070	\$1,008.00	\$867.04	Elijah Bojorquez	Seasonal Employee
26071	\$4,921.91	\$3,094.71	Emma Lee	Full-Time Employee
26072	\$868.00	\$796.50	Eric Ferguson	Seasonal Employee
26073	\$2,649.00	\$1,990.43	Gha Vang	Full-Time Employee
26074	\$1,205.13	\$1,103.21	Heidi Hubbard	Seasonal Employee
26075	\$1,056.00	\$975.21	Jacob Uribe	Seasonal Employee
26076	\$1,102.50	\$940.58	Jason Blackmon	Seasonal Employee
26077	\$928.00	\$857.01	Jesse Hernandez	Seasonal Employee
26078	\$4,350.00	\$3,097.19	Jodi Holeman	Full-Time Employee
26079	\$2,649.00	\$1,580.16	Jose Moreno	Full-Time Employee
26080	\$2,238.00	\$1,598.01	Jovana Benavides	Full-Time Employee
26081	\$1,200.00	\$1,014.34	Justin Lor	Seasonal Employee
26082	\$2,920.50	\$2,003.37	Karan Cox	Full-Time Employee
26083	\$3,655.00	\$2,308.22	Katherine Ramirez	Full-Time Employee
26084	\$1,056.01	\$975.21	Lewis Nunes	Seasonal Employee
26085	\$1,845.94	\$1,551.92	Michael Scotty Dunn	Seasonal Employee
26086	\$1,064.00	\$910.52	Oscar Garcia	Seasonal Employee
26087	\$1,400.00	\$1,114.69	Robert Martinez	Seasonal Employee
26088	\$1,116.00	\$1,023.63	Roger Vang	Seasonal Employee
26089	\$1,098.13	\$874.35	Ronnie Blunt	Seasonal Employee
26090	\$6,000.00	\$4,076.85	Steve Mulligan	Full-Time Employee
26091	\$700.00	\$582.71	Tracy Autrey	Seasonal Employee
26092	\$1,209.00	\$1,021.25	Tuacheng Vang	Seasonal Employee
26106	\$2,410.50	\$1,626.00	Amy Garcia	Full-Time Employee
26107	\$1,822.40	\$1,365.48	Anita Munoz	Seasonal Employee

Consolidated Mosquito Abatement District Payroll Expenses May 2021

	Gross	Net	-	
Check #	Pay	Pay	Payee	Description
26108	\$1,204.00	\$1,017.85	Arthur Velasco	Seasonal Employee
26109	\$1,320.00	\$1,105.88	Bobby Torres	Seasonal Employee
26110	\$2,649.00	\$1,823.44	Brittany Deegan	Full-Time Employee
26111	\$1,364.00	\$1,144.26	Capital Moua	Seasonal Employee
26112	\$1,364.00	\$1,144.27	Cheng Vang	Seasonal Employee
26113	\$2,649.00	\$1,930.21	Chris Monis	Full-Time Employee
26114	\$1,364.00	\$1,237.26	Clarita Ramblas	Seasonal Employee
26115	\$2,238.00	\$1,632.31	Conner Schaak	Full-Time Employee
26116	\$2,649.00	\$1,814.85	David Parker	Full-Time Employee
26117	\$1,276.00	\$1,072.18	David Rodriguez	Seasonal Employee
26118	\$2,268.24	\$1,735.32	Derek Hill	Seasonal Employee
26119	\$2,436.00	\$1,707.07	Devon Cornel	Full-Time Employee
26120	\$1,962.40	\$1,535.47	Donald McNiel	Seasonal Employee
26121	\$1,232.00	\$1,038.47	Elijah Bojorquez	Seasonal Employee
26122	\$1,056.00	\$964.98	Eric Ferguson	Seasonal Employee
26123	\$2,649.00	\$1,990.21	Gha Vang	Full-Time Employee
26124	\$1,278.75	\$1,167.97	Heidi Hubbard	Seasonal Employee
26125	\$1,452.00	\$1,336.98	Jacob Uribe	Seasonal Employee
26126	\$1,232.00	\$1,038.49	Jason Blackmon	Seasonal Employee
26127	\$812.00	\$749.88	Jesse Hernandez	Seasonal Employee
26128	\$4,350.00	\$3,097.89	Jodi Holeman	Full-Time Employee
26129	\$2,649.00	\$1,580.15	Jose Moreno	Full-Time Employee
26130	\$2,238.00	\$1,598.00	Jovana Benavides	Full-Time Employee
26131	\$1,320.00	\$1,105.88	Justin Lor	Seasonal Employee
26132	\$2,920.50	\$1,953.38	Karan Cox	Full-Time Employee
26133	\$3,655.00	\$2,308.23	Katherine Ramirez	Full-Time Employee
26134	\$1,159.13	\$1,070.47	Lewis Nunes	Seasonal Employee
26135	\$1,882.14	\$1,578.85	Michael Scotty Dunn	Seasonal Employee
26136	\$1,232.00	\$1,038.47	Oscar Garcia	Seasonal Employee
26137	\$1,509.38	\$1,194.92	Robert Martinez	Seasonal Employee
26138	\$1,364.00	\$1,225.63	Roger Vang	Seasonal Employee
26139	\$1,531.25	\$1,163.14	Ronnie Blunt	Seasonal Employee
26140	\$6,000.00	\$4,076.62	Steve Mulligan	Full-Time Employee
26141	\$1,540.00	\$1,174.92	Tracy Autrey	Seasonal Employee
26142	\$1,240.00	\$1,044.52	Tuacheng Vang	Seasonal Employee
Total	\$146,509.52	\$110,052.44		

Consolidated Mosquito Abatement District Payroll Expenses May 2021

Check #	Amount	Payee	Description
26093	\$2,201.71	EDD	State Income Tax
26094	\$11,682.46	CMAD	Federal, Social Security, Medicare
26095	\$3,601.91	CalPERS	Retirement
26096	\$750.00	ICMA	457K Retirement
26097	\$150.00	Valley First Credit Union	Credit Union
26143	\$2,028.15	EDD	State Income Tax
26144	\$11,192.96	CMAD	Federal, Social Security, Medicare
26145	\$3,535.45	CalPERS	Retirement
26146	\$750.00	ICMA	457K Retirement
26147	\$200.00	Valley First Credit Union	Credit Union
26155	\$86.96	Mutual of Omaha	Life Insurance
26160	\$277.48	Aflac	Disability Insurance
Total Deductions	\$36,457.08		
Total Net Pay	\$110,052.44		
Total Gross Pay	\$146,509.52		

Employee Deductions and Liabilities

Consolidated Mosquito Abatement District Maintenance and Operations Expenses May 2021

Bank of the West Checks

Check #	Amount	Payee	Description
26094	\$5,615.46	CMAD	District Social Security & Medicare
26095	\$4,458.38	CalPERS	District Retirement
26098	\$609.56	City of Parlier	Water Sewer Disposal
26099	\$1,346.90	PG&E	Heat Light Power
26100	\$36.29	Republic Services	Disposal
26101	\$100.73	City of Sanger	Water Sewer Disposal
26102	\$10,860.32	SDRMA	Health Insurance Premium
26103	\$126.73	SoCal Gas	Heat
26104	\$300.00	Streamline	Website Design & Maintenance
26105	\$2,043.60	Verizon Wireless	Cell Phones
26144	\$5,620.96	CMAD	District Social Security & Medicare
26145	\$4,364.35	CalPERS	District Retirement
26148	\$261.15	AT&T	Telephone
26149	\$882.85	AT&T	Internet
26150	\$196.42	AT&T	Telephone
26151	\$411.35	AT&T	Telephone / Internet / 800 Number
26152	\$64.99	California Water Service	Water
26153	\$1,676.60	Central California VCJPA	Dental / Vision Premium April & May
26154	\$41.95	DoorKing, Inc.	Gate Service
26155	\$211.12	Mutual of Omaha	Life Insurance
26156	\$204.95	PG&E	Heat Light Power
26157	\$83.30	City of Reedley	Water Sewer Disposal
26158	\$106.17	SoCal Gas	Heat
26159	\$400.00	Rapid Junk Removal Services	Board up Damage to Building
26161	\$300.00	All-Pro Janitorial	Janitorial Services
26162	\$119.06	AutoZone, Inc.	Repair Parts
26163	\$110.20	Battery Systems, Inc.	Batteries
26164	\$35,986.47	Clarke Mosquito Control	Insecticides
26165	\$387.50	Display Advertising	CMAD Logo Decal for Vehicles
26166	\$685.34	Ernest Packaging Solutions	Misc Supplies
26167	\$64.09	FedEx	Shipping Mosquito Samples
26168	\$216.00	County of Fresno	GIS License - Feb, March, April
26169	\$132.83	Grainger	Field Equipment
26170	\$1,221.33	Home Depot	Shop Supplies & Tools / Field Equipment
26171	\$686.60	Jorgensen Company	Safety Equipment
26172	\$31.50	Lee's Service	Tire Disposal
26173	\$1,037.00	Lozano Smith	Legal Fees
26174	\$989.45	Mission Uniform	Uniforms & Safety
26175	\$22.00	MVCAC	Mosquito Testing

Consolidated Mosquito Abatement District Maintenance and Operations Expenses May 2021

Check #	Amount	Payee	Description
26176	\$157.97	Napa	Field Equipment / Shop Supplies & Repairs
26177	\$342.97	Nelson's Ace Hardware	Misc Exp / Field Equip / Shop Supplies
26178	\$187.89	Office Depot	Misc Office Supplies
26179	\$540.37	O'Reilly Auto Parts	Field Equipment / Battery / Repair Parts
26180	\$594.40	PBM Supply & Mfg, Inc.	Field Equipment
26181	\$520.00	Specialized Air Conditioning	Air Conditioner & Cooler Repairs
26182	\$493.27	Strategic Mechanical, Inc.	Deep Freezer Repair
26183	\$443.25	SPEX Sample Prep	Surveillance Supplies
26184	\$3,582.38	Target Specialty Products	Insecticides
26185	\$415.00	Tire Hub, LLC	Tires
26186	\$54.02	Tulare Polaris	Field Equipment
26187	\$12,876.63	Wex Bank - Valero	Fuel
26188	\$1,812.00	Vector-Borne Disease Account	Certification Renewals
26189	\$131.04	Wizix Technology Group, Inc.	Copier Maintenance
26190	\$160.00	World Oil Environmental Service	Used Oil Recycling
26191	\$75.00	YourMembership.com, Inc.	Employment Ad
26192	\$3,045.70	CitiBusiness Card	GIS Equipment / Office Equipment / Repairs
Total	\$107,445.39		

County of Fresno Checks

Check #	Amount	Payee	Description
292447	\$96,262.55	Consolidated Mosquito	Transfer funds to checking
295054	\$87,778.84	Consolidated Mosquito	Transfer funds to checking
295055	\$69,913.52	Consolidated Mosquito	Transfer funds to checking
	\$253,954.91		

Summary of May Expenses

May 2021 Salaries & Wages	\$146,509.52
May 2021 Maintenance & Operations	\$107,445.39
Total May 2021 Expenditures	\$253,954.91

Consolidated Mosquito Abatement District Monthly Expenditures

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ACCOUN		BUDGET	SPENT	BALANCE
NUMBER		FY 2020/2021	TO DATE	MAY 31, 2021
	S, WAGES & EMPLOYEE BENEFITS		¢000 000 00	¢440,700,00
6101-01	Salaried Wages	\$1,050,000.00	\$906,292.00 \$428,698.32	\$143,708.00
6101-06	Hourly Wages & Extra Help	\$615,000.00	. ,	\$186,301.68 \$27,621,22
6101-02 6101-03	FICA Employers Contribution	\$130,000.00	\$102,368.78	\$27,631.22
	Unemployment Insurance	\$24,000.00	\$18,926.85	\$5,073.15
6101-04	Retirement District's Payment	\$661,147.00 \$220,000.00	\$598,343.09 \$162,607,04	\$62,803.91
6101-05 6101-07	Group Health Insurance	. ,	\$163,697.04	\$56,302.96
6101-07	Pre-Employment & Misc. Expenses	\$8,000.00 \$2,708,447,00	\$3,062.75	\$4,937.25
	TOTALS	\$2,708,147.00	\$2,221,388.83	\$486,758.17
OPERATI	NG & MAINTENANCE SUPPLIES & EXPENSE			
6102-01	Insecticides & Herbicides	\$450,000.00	\$306,908.75	\$143,091.25
6102-02	Power Spray & Field Equipment	\$25,000.00	\$17,723.43	\$7,276.57
6102-03	Misc Operating Supplies & Expense	\$8,000.00	\$4,430.10	\$3,569.90
6102-05	Building & Ground Maintenance	\$35,000.00	\$18,375.68	\$16,624.32
6102-06	Airplane Expense	\$3,000.00	\$0.00	\$3,000.00
0.02.00	TOTALS	\$521,000.00	\$347,437.96	\$173,562.04
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MOTOR V	EHICLE SUPPLIES & EXPENSE			
6103-01	Fuel & Lubricants	\$175,000.00	\$80,671.42	\$94,328.58
6103-02	Repairs & Shop Tools	\$50,000.00	\$21,331.19	\$28,668.81
6103-03	Tires & Batteries	\$14,000.00	\$4,498.88	\$9,501.12
	TOTALS	\$239,000.00	\$106,501.49	\$132,498.51
	& COMMUNICATIONS			
6104-01	Heat, Light & Power	\$48,000.00	\$27,151.96	\$20,848.04
6104-01	Water Sewer & Disposal	\$20,000.00	\$12,959.01	\$7,040.99
6104-04 6105-01	Telephone	\$20,000.00	\$18,460.18	\$5,539.82
6105-01	Cellular Phones	\$22,000.00	\$17,151.28	\$4,848.72
0105-02	TOTALS	\$114,000.00	\$75,722.43	\$38,277.57
	TOTALS	φ11 4 ,000.00	ψ <i>ι</i> 3, <i>ι</i> 22. 4 3	ψ 50, 277.57
OFFICE S	UPPLIES & EXPENSE			
6106-02	Postage, Printing & Stationery	\$4,000.00	\$4,520.25	(\$520.25)
6106-04	Repairs & Maintenance	\$8,000.00	\$3,158.82	\$4,841.18
6106-05	Misc Office Supplies	\$15,000.00	\$7,733.78	\$7,266.22
6106-06	Office Equipment & Furniture	\$13,000.00	\$2,777.10	\$10,222.90
	TOTALS	\$40,000.00	\$18,189.95	\$21,810.05
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INSURAN				
6107-01	Liability, Property & Auto	\$76,000.00	\$75,536.06	\$463.94
6107-02	Workers Compensation	\$78,000.00	\$75,207.00	\$2,793.00
	TOTALS	\$154,000.00	\$150,743.06	\$3,256.94

Consolidated Mosquito Abatement District Monthly Expenditures

ACCOUN [®] NUMBER	T ACCOUNT NAME	BUDGET FY 2020/2021	SPENT TO DATE	BALANCE MAY 31, 2021
	& SUBSISTENCE EXPENSE			
6108-01	Meetings & Travel Allowance	\$65,000.00	\$4,116.00	\$60,884.00
6108-02	Trustee Allowance	\$1,000.00	\$0.00	\$1,000.00
6108-03	Meal Allowance	\$7,000.00	\$699.40	\$6,300.60
	TOTALS	\$73,000.00	\$4,815.40	\$68,184.60
MISCELL	ANEOUS EXPENDITURES			
6109-01	Rent: Land, Buildings and Equipment	\$5,000.00	\$0.00	\$5,000.00
6109-02	Dues, Subscriptions and Fees	\$30,000.00	\$17,476.83	\$12,523.17
6109-03	Education & Publicity	\$30,000.00	\$6,552.05	\$23,447.95
6109-04	Accounting	\$5,000.00	\$4,000.00	\$1,000.00
6109-05	Legal	\$12,000.00	\$3,449.86	\$8,550.14
6109-06	County Service Charge	\$0.00	\$0.00	\$0.00
6109-07	Uniforms, Safety Apparel & Equipment	\$23,000.00	\$22,215.02	\$784.98
6109-08	Surveillance & Research	\$65,000.00	\$44,374.69	\$20,625.31
6109-09	Other Miscellaneous Expenditures	\$0.00	\$0.00	\$0.00
6109-10	GIS & GPS	\$80,000.00	\$33,868.82	\$46,131.18
	TOTALS	\$250,000.00	\$131,937.27	\$118,062.73
	TOTAL OPERATIONAL EXPENDITURES	\$4,099,147.00	\$3,056,736.39	\$1,042,410.61
CAPITAL	OUTLAY			
6110-01	Office & Lab Furniture & Equipment	\$10,000.00	\$0.00	\$10,000.00
6110-02	Auto Equipment	\$250,000.00	\$193,495.16	\$56,504.84
6110-03	Shop Equipment	\$10,000.00	\$0.00	\$10,000.00
6110-04	Field Equipment	\$15,000.00	\$0.00	\$15,000.00
6110-05	Building & Ground Improvement	\$50,000.00	\$0.00	\$50,000.00
6110-06	Loan & Lease Purchase Payments	\$290,000.00	\$287,590.79	\$2,409.21
	TOTAL CAPITAL OUTLAY EXPENDITURES	\$625,000.00	\$481,085.95	\$143,914.05
	TOTAL EXPENDITURES	\$4,724,147.00	\$3,537,822.34	\$1,186,324.66
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	PROJECTS RESERVE	\$250,000.00	\$0.00	\$250,000.00
		\$148,853.00	\$0.00 \$0.00	\$148,853.00
		\$500,000.00	\$0.00 \$0.00	\$500,000.00
		\$50,000.00	\$0.00	\$50,000.00
GENERAL	<u>_ RESERVE</u>	\$3,083,000.00	\$0.00	\$3,083,000.00
	TOTAL RESERVES	\$4,031,853.00	\$0.00	\$4,031,853.00
	TOTAL EXPENDITURES AND RESERVES	\$8,756,000.00	\$3,537,822.34	\$5,218,177.66

Consolidated Mosquito Abatement District Monthly Expenditures

FRESNO COUNTY ACCOUNT- BANK OF THE WEST	
CASH ON HAND, APRIL 30, 2021	\$6,672,641.18
PROPERTY TAXES WITHHELD BY FRS COUNTY	\$0.00
MAY REVENUE	\$0.00
MAY INTEREST	\$0.00
TAXES - FRESNO COUNTY / KINGS COUNTY	\$9,214.73
TOTAL REVENUE FOR MAY	\$9,214.73
SUB-TOTAL	\$6,681,855.91
COUNTY ADMIN COST FOR FY WITHHELD BY COUNTY	\$0.00
MONEY TRANSFERRED TO CHECKING	(\$254,218.77)
CASH ON HAND, MAY 31, 2021	\$6,427,637.14
YEARLY REVENUE THROUGH 04-30-21	\$3,872,040.68
MAY REVENUE	\$9,214.73
YEARLY REVENUE THROUGH 05-31-21	\$3,881,255.41
CMAD CHECKING ACCOUNT - BANK OF THE WEST	
CASH ON HAND, APRIL 30, 2021	\$135,000.00
MONEY TRANSFERRED FROM FRS CO ACCT	\$254,218.77
MAY EXPENDITURES	(\$254,218.77)
CASH ON HAND, MAY 31, 2021	\$135,000.00
SAVINGS ACCOUNT- CITIBANK	
CASH ON HAND, APRIL 30, 2021	\$14,111.85
INTEREST EARNED FOR MAY	\$0.64
CASH ON HAND, MAY 31, 2021	\$0.04 \$14,112.49
CASH ON HAND, WAT 31, 2021	φ14,112.49

STEVE MULLIGAN CONSOLIDATED M A D

Member Since 1996 Business Account: Billing Period: 05/11/21-06/08/21

JUNE STATEMENT	1
Minimum payment due:	\$45.00
New balance as of 06/08/21:	\$3,045.70
Payment due date:	07/02/21

CARDHOLDER SUMMARY

Total Cardmembers: 2

Cardholder	Card number ending in	Amount
STEVE MULLIGAN	**** ****	\$49.29
FRED S MULLIGAN	**** ****	\$2,996.41



www.citicards.com Customer Service 1-800-750-7453

TTY-hearing-impaired services only 1-800-325-2865 PO Box 6235 Sioux Falls, SD 57117-6235

Account Summary	
Previous balance	\$4,073.10
Payments/Credits/ Adjustments	-\$4,082.90
Purchases	+\$3,055.50
Cash advances	+\$0.00
Fees	+\$0.00
Finance Charges	+\$0.00
New balance	\$3,045.70
New balance Business Credit Line	\$3,045.70
	\$3,045.70 \$50,900
Business Credit Line	
Business Credit Line Credit Line	

6 108.03 38.29 6102-03 33.45 6109-03 83.41 6106-02 245.20 6106-05 163.21 6102-02 217.22 6109-101256.09 6101-07 70.00 6103-02 312.22 1106-05 626.61

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Your Monthly Statement is Enclosed

> 00008272 1 J2401349 DTF 00008272

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**N0008272

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- · Write the last four digits of your account number on your check.

Minimum payment due \$45.00 New balance \$3,045.70 Payment due date 07/02/21 Amount enclosed: \$

Business Account ending in 8590 Please make check payable to CITIBUSINESS CARD. CITIBUSINESS CARD PO BOX 78045 Phoenix, AZ 85062-8045 նվիկովվիկովինինեններինինիների

15009 0004500 0304570 0407300 05156910000008590 0612

Amount

STEVE MULLIGAN CONSOLIDATED M A D

BUSINESS ACCOUNT SUMMARY

CONSOLIDATED M A D Tranc Post

date	date	Description			Amoun
Busines	ss Payme	nts, Credits and Adjustments			
	05/21	ONLINE PAYMENT, THANK YOU	4	1	-\$4073.10
Total B	usiness F	Payments, Credits and Adjustments			-\$4,073.10

Interest Charge/Finance Charge Summary Days in billing cycle: 29 Periodic FINANCE CHARGE Transaction Fee/ FINANCE CHARGE Nominal APR PURCHASES Standard Purch \$0.00 \$0.00 21.240% CASH ADVANCES Standard Adv 21.240% \$0.00 \$0.00 Total Interest Charge/FINANCE CHARGE \$0.00

Transactions

Trans.	Post	
date	date	Description

STEVE MULLIGAN Card number ending in Employee credit line: \$50,900 Employee cash advance line: \$21,500

Purchases Standard Purchases

Jianua	rururu	1363				
05/14	05/14	MAINSTREET CAFE	REEDLEY	CA	6108-03	\$38.29
05/24	05/24	ACADEMY AVE CARW	VASH SANGE	r ca	6102-03	\$5.00
06/04	06/04	ACADEMY AVE CARW	VASH SANGE	R CA	6102-03	\$6.00
Subtot	al of Act	ivity for Account Numb)er ****** ****** *	***	F	\$49.29

FRED S MULLIGAN Card number ending in Employee credit line: \$15,100 Employee cash advance line: \$0

Credits and Adjustments

Amzn.com/bill WA 6102-02 05/20 05/20 AMZN Mktp US

Purchases

Standar	d Purchase	ises OI	preach current mobile number on
05/11	05/11	FACEBK 9GSDN2FJ92 Menlo Park CA 6109-63 \$10.00	
05/11	05/11	USPS PO 0558560648 PARLIER CA 6106-02 \$25.20	Postance suspect fraud.
05/13	05/13	AMZN MKTP US*2L5C91V02 AMZN.COM/BILL WA 6102 -02 \$91.40	fish o supplies
05/14	05/14	FREE CONFERENCE CALL G 877-5531680 CA 6106-05 \$3.95	conference call
05/14	05/14	AMZN Mktp US*2R0I27C61 Amzn.com/bill WA 🔓 🛛 🖓 - 🖉 \$21.78	tool hoister
05/14	05/14	SP * QORE PERFORMANCE 7037550724 VA 6009-10 \$1150.79	
05/16	05/16		command hooks (peroxide che
05/17	05/17	FACEBK JKB7XZAJ92 Menlo Park CA 6109-03 \$23.41	outreashed to citicards.com
05/19	05/19	AMZN MKTP US*2R39W7IJI AMZN.COM/BILL WA U 102-03-\$28.20	tallet cappeonfirm your info
05/19	05/19	AMZN Mktp US*2ROBU10W1 Amzn.com/bill WA 6 106-05 \$32.67	3 - drawer organizer
05/19	05/19	VARIDESK* 1800 207 258 800-2072587 TX 6 106-06 \$626.61	Stand up desk
05/21	05/21	AMZN Mktp US*2R8WM3ML1 Amzn.com/bill WA 6 102-02 \$18.07	whility belt
		AMZN MKTP US*2R5W54MY1 AMZN.COM/BILL	Cargo bin for vehicle
05/21	05/21	WA 6102-02 \$57.06	Cargo off affin - monthly
05/25	05/25	MSFT * E0700EQM4I MSBILL.INFO WA 106-05 \$82.50	Microsoft office - monthly
05/26	05/26	CHECKR, INC CHECKR.COM SAN FRANCISCO CA 610-67 \$70.00	Background checks
05/26	05/26	USPS PO 0558560648 PARLIER CA 6 106-02 \$220.00	DOSTA AD/
05/28	05/28	DOLLAR GENERAL #18220 PARLIER CA 10.109-10 \$45.50	ice packs 4GE



Thank you for being a loyal cardmember since 1996-05-23.

As always, your security is a top priority - that's why we're constantly monitoring your account for fraudulent activity and will alert you if we notice anything suspicious.

It's even more important to be extra vigilant during this challenging time. -\$9.806 Field E Buipment

> Please make sure we have your . n file so n case coner GEN002020

STEVE MULLIGAN CONSOLIDATED M A D

FRED S MULLIGAN (continued)

Irans.	Post	8 I.U.		
date	date	Description	Amount	
05/28	05/28	FAMILY DOLLAR #11189 SANGER CA 6 109-10		Smell coolers for tablets
05/30	05/30	FACEBK PRD763FJ92 Menlo Park CA 6109-03		Outreachad
06/02	06/02	WAL-MART #1882 SELMA CA 6102-03		coffee + cups
06/04	06/04	JIM MANNING DOD CHR JE DINUBA CA 603-02	\$312.22	Repair parts
06/05	06/05	AMZN Mktp US*2X5NU2LCO Amzn.com/bill WA 202-02-	\$10.51	fish supplies
Subtot	al of Activ	the far A a second black in the second second black in the second second black in the second se	2,996.41	Tisk supplies

Account messages

Please be sure to pay on time. If you submit your payment by mail, we suggest you mail it no later than 06/25/2021 to allow enough time for regular mail to reach us.

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MINUTES OF THE SPECIAL MEETING OF THE BUDGET COMMITTEE BOARD OF TRUSTEES CONSOLIDATED MOSQUITO ABATEMENT DISTRICT

June 14, 2021

A special meeting of the Budget Committee of the Board of Trustees of the Consolidated Mosquito Abatement District was held at the District Office, in Parlier, and by teleconference at 6:00 PM on June 14, 2021.

1. Roll Call:

Committee Members Present:

Pete Esraelian	Selma
Tokuo Fukuda	Kingsburg
Dan Munk	Reedley
Joe Reyna	Parlier
Bruce Taylor	County

Others Present:

Steve Mulligan	District Manager
Devon Cornel	Area Supervisor
Brittany Deegan	Vector Biologist

- 2. President Fukuda called the meeting to order at 6:08 PM.
- 3. Public Comments: None.
- **4. Request from CMAD Employees Association:** A letter from the CMAD Employees Association regarding wages and benefits was presented and read to the Budget Committee by Devon Cornel and Brittany Deegan. Brittany Deegan and Devon Cornel left the meeting at 6:11 PM.

5. Salaries and Wages for District Employees: The Committee considered the request from the Employees Association for a 4.5% COLA adjustment and for an increase of wages to seasonal employee positions. Manager Mulligan presented a proposal to increase salaries for all regular position classifications and steps by 4.5% based on the CPI for April and to make additional wage adjustment increases to the following position classifications: Area Supervisor, Mechanic, GIS Coordinator, Associate Biologist, Data Management Associate, Office Administrator and Vector Biologist.

A motion was made by Trustee Reyna, seconded by Trustee Taylor and passed by a 3-2 vote (Fukuda and Munk opposed) to recommend to the Board that all regular employee position classifications and steps be increased by 8%, including 4.5% based on CPI and 3.5% wage adjustment.

A motion was made by Trustee Munk, seconded by Trustee Esraelian and passed by unanimous vote to recommend to the Board that wages for seasonal employees be increased by \$1.00 - \$2.00 based on position classifications and steps as presented by the Manager.

- 6. Proposed Fiscal Year 2021 2022 Budget: The Committee considered the funds available to finance the budget and the proposed budget presented by the District Manager. A motion was made by Trustee Esraelian, seconded by Trustee Munk and passed by a unanimous vote to recommend that the Board approve the proposed FY 2021 2022 Budget with recommended changes as reviewed and determined by the Manager.
- 7. Adjournment: The Committee meeting was adjourned at 8:00 PM.

Mary Anne Hill Vice-President / Secretary

Consolidated Mosquito Abatement District Salary and Related Benefits Prosposed Salaried Wages - Effective July 1, 2021 (4.5% CPI + 3.5% adjustment)

1. Basic Salary and Wage Plan

 a. Regular Employees will be paid by classification at the following monthly salary ranges: Initial placement in classification is at the discretion of the Manager. Steps are considered biennially and/or at the discretion of the Manager.

Position Classification	Step 1	Step 2	Step 3	Step 4	Step 5
Superintendent of Operations	\$8,400 \$9,072	\$8,700 <mark>\$9,396</mark>	\$9,048 \$9,772		
Science Education Coordinator	\$6,314	\$6,630	\$6,962	\$7,310	\$7,676
	\$6,819	\$7 ,160	\$7,51 9	\$7,895	\$8,290
Vector Biologist	\$5,047 \$5,451	\$5,298 \$5,722	\$5,563 \$6,008	\$6,308	\$6,624
Urban Programs Specialist	\$5,716 \$6,173	\$6,001 <mark>\$6,481</mark>	\$6,303 <mark>\$6,807</mark>		
Office Administrator	\$5,298 \$5,722	\$5,563 <mark>\$6,008</mark>	\$5,841 \$6,308	\$6,624	\$6,955
Area Supervisor	\$4,476	\$4,679	\$4,872	\$5,073	\$5,298
	\$4,83 4	\$5,053	\$5,262	\$5,479	\$5,722
Mechanic	\$4,476	\$4,679	\$4,872	\$5,073	\$5,298
	\$4,834	\$5,053	\$5,262	\$5,479	\$5,722
Associate Biologist	\$4,476	\$4,679	\$4,872	\$5,073	\$5,298
	\$4,834	\$5,053	\$5,262	\$5,479	\$5,722
GIS Coordinator	\$4,476	\$4,679	\$4,872	\$5,073	\$5,298
	\$4,834	\$5,053	\$5,262	\$5,479	\$5,722
Data Management Associate	\$4,122	\$4,286	\$4,457	\$4,634	\$4,821
	\$4,452	\$4,629	<mark>\$4,81</mark> 4	\$5,005	\$5,207

Consolidated Mosquito Abatement District Salary and Related Benefits

Proposed Hourly Wages - Effective July 1, 2020

1. Basic Salary and Wage Plan

b. Seasonal, Temporary and Special Project Employees will be paid at the following hourly rates:

Position Classificat	ion		<u>Yearly Step I</u>	ncrements		
<u>Level I</u> Seasonal Tech I Surveillance Assist Outreach Assistant		<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	
Office Aide I	current	\$14.00 \$16.00	\$14.50 \$16.50	\$15.00 \$17.00	\$15.50 \$17.50	
<u>Level II</u> Seasonal Tech II Surveillance Assist Outreach Assistant Office Aide II		<u>5</u>	<u>6</u>	7	<u>8</u>	
	current	\$16.00 \$18.00	\$16.50 \$18.50	\$17.00 \$19.00	\$17.50 \$19.50	
<u>Level III</u> Seasonal Tech III	current	\$22.30 \$23.00	\$23.19 \$24.00	\$24.13 \$25.00	\$25.08 \$26.00	\$26.08 \$27.00
Clerical Assistant	current	\$21.05 \$22.00	\$21.95 \$23.00	\$22.78 \$24.00	\$23.78 \$25.00	\$24.83 <mark>\$26.00</mark>
Special Project		<u>1</u> \$14.50 \$16.00	Step Increme 2 \$15.00 \$16.50	<u>nts</u> <u>3</u> \$15.50 \$17.00	<u>4</u> \$16.00 \$17.50	<u>5</u> \$17.00 <mark>\$18.00</mark>

Level I Step increments (1 - 4) are based on the year of service with the District, Level II Step increments (5 - 8) are based on discretion of the Manager. Employees may be placed at a different step based upon the employee's experience or education or for the benefit of the District at the determination and discretion of the Manager.

Consolidated Mosquito Abatement District

Funds Available to Finance the 2021 – 2022 Budget

Cash on Hand, March 31, 2021	\$5,598,000.00
Estimated Income for April, May & June	<u>\$1,728,000.00</u>
Sub-Total	\$7,326,000.00
Estimated Expenses for April, May & June	<u>(\$1,100,000.00)</u>
Estimated Cash Carry-Over, June 30, 2020	\$6,226,000.00
Estimated Income for Fiscal Year 2020 – 2021	<u>\$3,922,000.00</u>
Estimated Funds Available for Fiscal Year 2020 – 2021	\$10,148,000.00

Consolidated Mosquito Abatement District Estimated Income for Fiscal Year 2021 - 2022 (From Schedule of Levies 2020/2021)

District Income

Current secured	\$3,784,521.00
Unitary secured	\$113,175.00
Administration costs	(\$47,393.00)
Redevelopment contribution	(\$235,592.00)
	\$3,614,711.00
Current unsecured	<u>\$180,736.00</u> \$3,795,447.00
Homeowners	\$29,137.00
Redevelopment return	\$62,275.00
	\$3,886,859.00

Interest income	\$25,000.00
Service charges	\$10,000.00
Total Estimated 2021 - 2022 Income	\$3,921,859.00

Consolidated Mosquito Abatement District Fiscal Year 2021 - 2022

			PROPOSED	
ACCOUNT		BUDGET	BUDGET	INCREASE
NUMBER	ACCOUNT NAME	FY 2020/2021	FY 2021/2022	(DECREASE)
SALARIES,	WAGES & EMPLOYEE BENEFITS			
6101-01	Salaried Wages & Trustee Allowance	\$1,050,000.00	\$1,150,000.00	\$100,000.00
6101-06	Hourly Wages & Extra Help	\$615,000.00	\$615,000.00	\$0.00
6101-02	FICA Employers Contribution	\$130,000.00	\$135,000.00	\$5,000.00
6101-03	Unemployment Insurance	\$24,000.00	\$24,000.00	\$0.00
6101-04	Retirement Districts Payment	\$661,147.00	\$150,000.00	(\$511,147.00
6101-05	Group Health Insurance	\$220,000.00	\$260,000.00	\$40,000.00
6101-07	Pre-Employment & Misc. Expenses	\$8,000.00	\$8,000.00	\$0.00
	TOTALS	\$2,708,147.00	\$2,342,000.00	(\$366,147.00
OPERATIN	G & MAINTENANCE SUPPLIES & EXPI	ENSE		
6102-01	Insecticides & Herbicides	\$450,000.00	\$400,000.00	(\$50,000.00)
6102-02	Power Spray & Field Equipment	\$25,000.00	\$25,000.00	\$0.00
6102-03	Misc Operating Supplies & Expense	\$8,000.00	\$6,000.00	(\$2,000.00)
6102-04	Fish Program	\$0.00	\$10,000.00	\$10,000.00
6102-05	Building & Ground Maintenance	\$35,000.00	\$40,000.00	\$5,000.00
6102-06	Airplane Expense	\$3,000.00	\$3,000.00	\$0.00
	TOTALS	\$521,000.00	\$484,000.00	(\$37,000.00)
MOTOR VE	CHICLE SUPPLIES & EXPENSE			
6103-01	Fuel & Lubricants	\$175,000.00	\$150,000.00	(\$25,000.00)
6103-02	Repairs & Shop Tools	\$50,000.00	\$45,000.00	(\$5,000.00)
6103-03	Tires & Batteries	\$14,000.00	\$12,000.00	(\$2,000.00
0100 00	TOTALS	\$239,000.00	\$207,000.00	(\$32,000.00
UTH ITIES	& COMMUNICATIONS			
6104-01	Heat, Light & Power	\$48,000.00	\$40,000.00	(\$8,000.00)
6104-04	Water, Sewer & Disposal	\$20,000.00	\$18,000.00	(\$2,000.00)
6105-01	Telephone	\$24,000.00	\$22,000.00	(\$2,000.00)
6105-02	Cellular phones	\$22,000.00	\$22,000.00	\$0.00
0105-02	TOTALS	\$22,000.00 \$114,000.00	\$102,000.00	(\$12,000.00)
	PPLIES & EXPENSE	¢ 4 000 00	φ <u>ς 000 00</u>	\$2 ,000,00
6106-02	Postage, Printing & Stationery	\$4,000.00	\$6,000.00	\$2,000.00
6106-04	Repairs & Maintenance	\$8,000.00	\$6,000.00	(\$2,000.00)
6106-05	Misc Office Supplies	\$15,000.00	\$13,000.00	(\$2,000.00)
6106-06	Office Equipment & Furniture	\$13,000.00	\$8,000.00	(\$5,000.00)
	TOTALS	\$40,000.00	\$33,000.00	(\$7,000.00)
<u>INSURANC</u>	—			
6107-01	Liability, Property & Auto	\$76,000.00	\$87,000.00	\$11,000.00
6107-02	Workers Compensation	\$78,000.00	\$76,000.00	(\$2,000.00)
	TOTALS	\$154,000.00	\$163,000.00	\$9,000.00

Consolidated Mosquito Abatement District Fiscal Year 2021 - 2022

		PROPOSED		
ACCOUNT		BUDGET	BUDGET	INCREASE /
NUMBER	ACCOUNT NAME	FY 2020/2021	FY 2021/2022	(DECREASE)
TRAVEL &	SUBSISTENCE EXPENSE			
6108-01	Meetings & Travel Allowance	\$65,000.00	\$50,000.00	(\$15,000.00)
6108-02	Trustee Expenses	\$1,000.00	\$1,000.00	\$0.00
6108-03	Meal Allowance	\$7,000.00	\$5,000.00	(\$2,000.00)
	TOTALS	\$73,000.00	\$56,000.00	(\$17,000.00)
MISCELLA	NEOUS EXPENDITURES			
6109-01	Rent: Land, Buildings and Equipment	\$5,000.00	\$2,000.00	(\$3,000.00)
6109-02	Dues, Subscriptions and Fees	\$30,000.00	\$28,000.00	(\$2,000.00)
6109-03	Education & Publicity	\$30,000.00	\$30,000.00	\$0.00
6109-04	Accounting	\$5,000.00	\$14,000.00	\$9,000.00
6109-05	Legal	\$12,000.00	\$14,000.00	\$2,000.00
6109-07	Uniforms, Safety Apparel & Equipment	\$23,000.00	\$30,000.00	\$7,000.00
6109-08	Surveillance & Research	\$65,000.00	\$50,000.00	(\$15,000.00)
6109-09	Other Miscellaneous Expenditures	\$0.00	\$20,000.00	\$20,000.00
6109-10	GIS & GPS	\$80,000.00	\$60,000.00	(\$20,000.00)
	TOTALS	\$250,000.00	\$248,000.00	(\$2,000.00)
TOTAL OP	ERATIONAL EXPENDITURES	\$4,099,147.00	\$3,635,000.00	(\$464,147.00)
CAPITAL C	NT 1771 A X7			
6110-01	Office & Lab Furniture & Equipment	\$10,000.00	\$15,000.00	\$5,000.00
6110-01	Auto Equipment	\$250,000.00	\$300,000.00	\$50,000.00
6110-02	Shop Equipment	\$10,000.00	\$10,000.00	\$0.00
6110-04	Field Equipment	\$15,000.00	\$20,000.00	\$5,000.00
6110-04	Building & Ground Improvement	\$50,000.00	\$50,000.00	\$0.00
6110-06	Loan & Lease Purchase Payments	\$290,000.00	\$290,000.00	\$0.00
	PITAL OUTLAY EXPENDITURES	\$625,000.00	\$685,000.00	\$60,000.00
TOTAL OP	ERATIONAL & CAPITAL OUTLAY	\$4,724,147.00	\$4,320,000.00	(\$404,147.00)
TOTAL OF		φτ,/2τ,1τ/.00	φ 4, 520,000.00	(\$404,147.00)
SPECIAL P	ROJECTS RESERVE	\$250,000.00	\$250,000.00	\$0.00
CONTINGE	ENCY RESERVE	\$148,853.00	\$300,000.00	\$151,147.00
BUILDING	RESERVE	\$500,000.00	\$900,000.00	\$400,000.00
EQUIPMEN	VT RESERVE	\$50,000.00	\$400,000.00	\$350,000.00
GENERAL	<u>RESERVE</u>	\$3,083,000.00	\$3,978,000.00	\$895,000.00
	TOTAL RESERVES	\$4,031,853.00	\$5,828,000.00	\$1,796,147.00
	TOTAL BUDGET & RESERVES	\$8,756,000.00	\$10,148,000.00	\$1,392,000.00

Consolidated Mosquito Abatement District Fiscal Year 2021 – 2022 Proposed Budget

Line Item Explanation and Justification

Salaries, Wages & Employee Benefits

- **<u>6101-01</u>** Salaried Wages & Trustee Allowance: This category funds wages for 14 regular employees that are paid on a monthly salary basis. There are sufficient monies for classification adjustments, normal step, and merit increases. It also funds for trustee allowance in lieu of travel expense to attend monthly meetings.
- **<u>6101-06</u>** Wages and Extra Help: This category funds temporary, seasonal and special project employees paid at hourly rates, including those that are PERS eligible, and for extra help. Sufficient monies are allocated at maximum allowable yearly hours based on job classification, includes for step advances.
- **<u>6101-02</u>** FICA Employer's Contribution: This category funds the District's portion for federal Social Security and Medicare payments for employees and trustees. The employee pays one-half and the employer pays one-half, with the District's portion at a combined 0.0765 of payroll for SS and Medicare.
- <u>6101-03</u> <u>Unemployment Insurance:</u> SUTA is paid at a rate of 0.062 of the first \$7,000 of annual earnings of each employee.
- 6101-04 Retirement District's Payment: Those employees eligible and required to participate in the District's CalPERS retirement plan pay the employee's portion at a rate of 0.07 (0.062 for PEPRA employees) of earnings and the District's payment rate is at 0.0865 (0.0759 for PEPRA) for current fiscal year. Line item is also used for unfunded liability payments.
- 6101-05 Group Health Insurance: The District's health insurance plan is available to regular employees and provides employee and dependent coverage for medical, prescription, dental and vision, through an HSA medical and RX plan and Kaiser HMO 20 and a self-insured JPA for dental and vision. Sufficient monies are allocated for current employee coverages, with additional monies available for a moderate premium increase in January 2022.
- 6101-07 Pre-employment & Misc. Expenses: This category covers pre-placement physical examinations, drug screens, background checks, respirator use evaluations and other miscellaneous employment expenses.

Operating & Maintenance Supplies & Expense

- 6102-01 Insecticides & Herbicides: This category funds purchases of chemical and biological mosquito control agents, herbicides used for mosquito control activities and materials used in insecticide formulations.
- 6102-02 Power Spray & Field Equipment: Non-capital outlay purchases of spray and field equipment, parts and repairs are included in this category.
- <u>6102-03</u> <u>Misc. Operating Supplies & Expense:</u> This category funds purchases including janitorial supplies, facilities maintenance equipment, fabrication materials, and other miscellaneous supplies and equipment and repair work.
- **<u>6102-04</u> <u>Fish Program:</u>** This category provides funds for purchase of supplies, non-capital outlay equipment and maintenance of the District's mosquitofish program.
- 6102-05 Building & Ground Maintenance: This category funds non-capital outlay repairs and improvements to the District's facilities, and service and maintenance of equipment.

<u>6102-06</u> <u>Airplane Expense:</u> This category funds expenses from contracts with other MAD's and private contractors for aerial applications of insecticides.

Motor Vehicle Supplies & Expense

- <u>6103-01</u> <u>Fuel & Lubricants:</u> Monies in this category are for the purchase of motor vehicle fuel and lubricants, including motor oil.
- <u>6103-02</u> <u>Repairs & Shop Tools:</u> Monies in this line item are available for vehicle repair costs, both in-house and sent to shops, and purchase of shop tools and non-capital outlay equipment.
- 6103-03 <u>Tires & Batteries:</u> Monies in this category are available for tire and battery purchases.

Utilities & Communications

- 6104-01 <u>Heat, Light & Power:</u> This category funds payment of electricity and gas service to the new District headquarters facility and satellite depot facilities.
- <u>6104-04</u> <u>Water, Sewer & Disposal:</u> Monies in this category are available for payment of water, sewer, and garbage disposal services at all facilities.
- <u>6105-01</u> <u>Telephone:</u> Funds in this category provide for wired telephone service at all facilities and include monies to provide connectivity for electronic data transmission.
- **<u>6105-02</u>** Cellular phones: This category funds costs involved with cell phone service, including a limited number of data plans, to provide communication between employees, supervisors and office staff.

Office Supplies & Expense

- 6106-02 Postage, Printing & Stationary: Funds are available for the purchase of postage, bulk mailings, paper supplies, printing pamphlets and outreach materials and associated printing costs.
- <u>6106-04</u> <u>Repairs & Maintenance:</u> Monies in this line item are available for the repair and maintenance of office equipment, such as copier, computers and fax machine.
- <u>6106-05 Misc. Office Supplies:</u> This category funds purchases of paper, print cartridges, computer supplies and programs and other miscellaneous office supplies.
- <u>6106-06</u> <u>Office Equipment & Furniture:</u> Non-capital outlay purchases of office equipment, including computers, printers and furniture are funded in this line item.

Insurance

- <u>6107-01</u> <u>Liability, Property & Auto:</u> This category funds payments to Vector Control Joint Powers Agency (VCJPA) for the District's costs of programs for liability, property and automobile insurance, other misc. insurance and administration costs.
- <u>6107-02</u> <u>Worker's Compensation:</u> This category funds the District's costs for the worker's compensation insurance program through the VCJPA.

Travel & Subsistence Expense

6108-01 Meetings & Travel Allowance: This category funds travel expenses, including

transportation, lodging, meals and incidental and associated expenses, for the Manager, Superintendent of Operations, trustees and select staff to attend authorized meetings, such as those of the AMCA, SOVE and MVCAC; and including, specifically, the Manager's attendance at the following meetings: AMCA annual meeting, Washington Conference, and other meetings and conferences attended as a function of his role as an AMCA Past President; SOVE conferences and meetings attended as a function of role as President Elect/President, including International SOVE conferences; other state, regional, national and international conferences and meetings as selected by the Manager; and other District business related travel.

- 6108-02 Trustee Expenses: This category funds payment to trustees for actual and necessary traveling and incidental expenses incurred to attend Board meetings. Payment to trustees of an allowance in lieu of expenses is included in the Salaried Wages & Trustee Allowance line item.
- <u>6108-03</u> <u>Meal Allowance:</u> This category funds meal costs incurred during meetings, training and other District business not paid for in other line items.

Miscellaneous Expenditures

- 6109-02 Dues, Subscriptions & Fees: This category funds MVCAC corporate membership Dues, AMCA sustaining membership dues, SOVE sustaining membership dues, and other approved association membership dues; other association membership dues for the Manager and Superintendent of Operations; and other miscellaneous dues and subscriptions. The category includes funds for regulatory fees and other fees and charges, including a fee charged for the MVCAC NPDES Coalition, fees charged by CA Dept of Fish & Wildlife and for Hazardous Materials Business Plan fees.
- **<u>6109-03</u>** Education & Publicity: This category funds programs for the education of staff; and for materials, apparel and promotional items for public awareness, information and education programs and activities; as well as publications and publicity campaigns, including advertisements and social media campaigns.
- **<u>6109-04</u>** <u>Accounting:</u> This category funds accounting and auditing services, specifically the annual District audit.
- **<u>6109-05</u> <u>Legal:</u>** This category funds the services of the District's legal counsel, when required by the Manager or the Board.
- 6109-07 Uniform, Safety Apparel & Equipment: Uniforms and apparel worn by employees and equipment and apparel required for safety and protection are paid for from monies in this account.
- **<u>6109-08</u>** Surveillance & Research: This category funds the District's mosquito and mosquito-borne disease surveillance programs, including costs for equipment, supplies and testing; and monies for research projects by District staff as well as grant monies and monetary support approved to fund extramural research projects, experiments and studies, such as those undertaken by University of California researchers.
- <u>6109-09 Other Miscellaneous Expenditures:</u> This category provides monies for expenditures on programs or costs not provided within other line items, such as costs involved with preparations and expenditures involved with the District's 75th Anniversary Celebration and Open House.
- 6109-10 GIS & GPS: This line item category funds the District's Geographic Information System (GIS) program of data collection and source mapping; decision information system platforms; and ground, aerial and satellite electronic and photographic

surveillance and mapping; as well as associated equipment and hardware and software needs, and other related costs and expenses.

Capital Outlay

- <u>6110-01 Office & Lab Furniture & Equipment:</u> This category funds capital purchases of office and laboratory equipment and furniture.
- **<u>6110-02</u> Auto Equipment:** Purchases of automotive vehicles are made with funds in this account line item.
- <u>6110-03</u> <u>Shop Equipment:</u> This category funds capital purchases of equipment used for maintenance or repairs of District vehicles, property or facilities.
- **<u>6110-04</u> <u>Field Equipment:</u>** This category funds capital purchases of equipment used for field operations.
- <u>6110-05</u> <u>Building & Ground Improvements:</u> This category funds capital outlay for purchase of real property, for purchase, development, construction or improvement of buildings properties and other facilities, and for all costs associated with such activities.
- <u>6110-06</u> <u>Loan & Lease Purchase Payments:</u> This category funds payments made on capital loans and lease purchase agreements, including mortgage and principle debt payments and interest charges.

Reserves

- **Special Projects Reserve:** These monies are reserved for Special Projects and research projects, and for other authorized special expense needs of the District.
- <u>Contingency Reserve</u>: These monies are reserved for unexpected expenses including those caused by liabilities, emergencies or unfunded liabilities that are not funded in the operating budget.
- **Building Reserve:** These monies are reserved for the future expansion of District facilities, construction projects on District property, and loan and lease repayment.
- **Equipment Reserve:** These monies are reserved for unanticipated purchases of office, laboratory, auto, shop and field equipment not funded in the operating budget.
- <u>General Reserve:</u> These monies are reserved for general operating expenses and for other unanticipated expenses and serve as a source of carryover monies to cover expenses through mid-year until tax revenues are appropriated and received.







Steve Mulligan, Manager Jodi Holeman, Superintendent of Operations Katherine Ramirez, Science Education Coordinator B. Deegan, Vector Biologist Jovana Benavides, Associate Biologist Conner Schaak, GIS Coordinator Karan Cox, Office Administrator Amy Garcia, Data Management Associate Jose Moreno, Mechanic Derek Hill, Urban Program Specialist Devon Cornel, Area Supervisor Chris Monis, Area Supervisor Gha Vang, Area Supervisor





03

Surveillance



Science Education

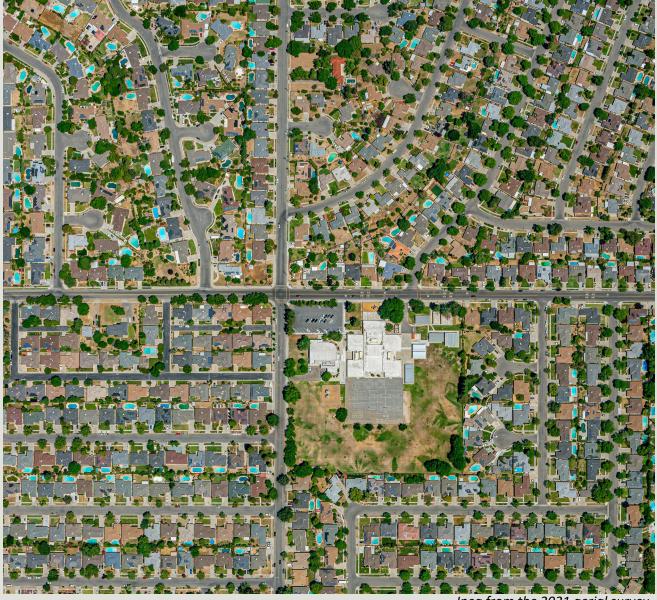


Mosquito control technician Jacob Uribe opening a subsurface utility enclosure

General Operations:

AERIAL SURVEY

The district contracted with *InFlight* camera to provide high resolution aerial imagery to survey for unmaintained swimming pools in residential areas within the district. The district is captured in three separate flights scheduled approximately two weeks apart each. This provides staff with adequate processing and cross-referencing time and shortens turnaround time from flight to resident contact.



Jpeg from the 2021 aerial survey

GENERAL OPERATIONS

MAY SERVICE REQUESTS

IN NOTHING IS AND

Service Requests: 112			
Fish	19		
Mosquito	68		

Swimming Pool

	19
	68
s	25
THE R. L. LEWIS CO., LANSING MICH.	A VALUE AND A V

Service Reques	sts by City
Caruthers	0
Clovis	28
Del Rey	0
Fowler	0
Fresno	44
Friant	1
Kingsburg	6
Laton	1
Orange Cove	2
Parlier	2
Reedley	3
Riverdale	0
Sanger	21
Selma	4

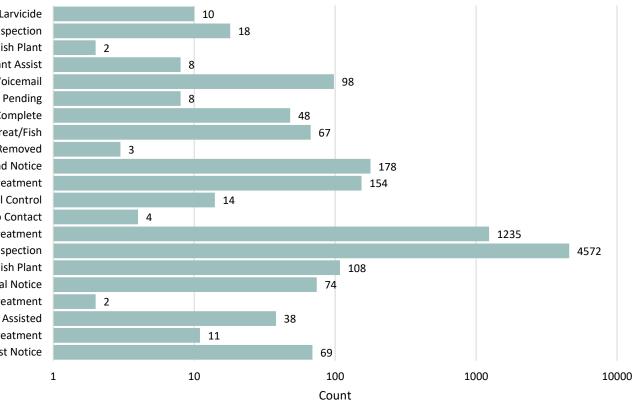
Appointments (by depot): 216			
Clovis	159		
Reedley	35		
Sanger	20		
Selma	1		
Westside	1		

4



May 2021 Field Activity

Warrant Larvicide Warrant Inspection Warrant Fish Plant 2 Warrant Assist 8 Voicemail Verification Pending 8 Verification Complete Treat/Fish Source Removed 3 Second Notice Pre-treatment **Physical Control** No Contact 4 Larvicide Treatment Inspection **Fish Plant Final Notice Barrier Treatment** 2 Assisted Adulticide Treatment 1st Notice 1 10

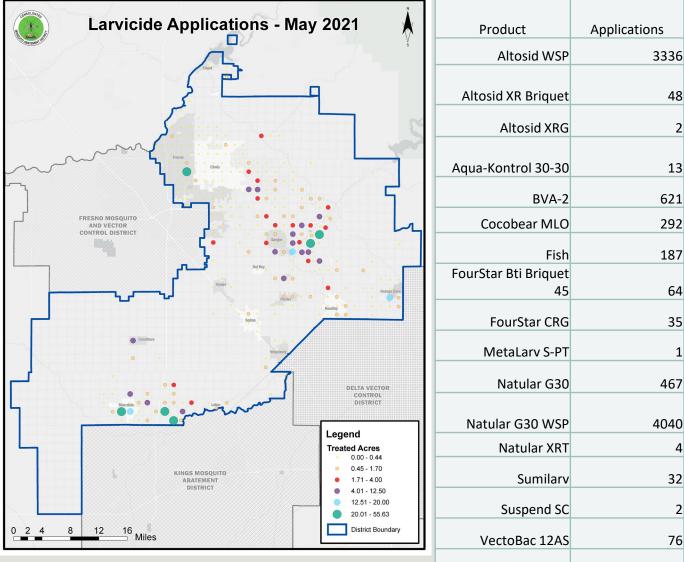


GENERAL OPERATIONS

Mosquito Control Applications: 9,378

Acres Treated

- Larvicide applications: 556.5 acres
- Mosquito fish plants: 4.2 acres



VectoBac GR

VectoLex FG

VectoLex WDG

61

44

53

Map does not include adulticide, catch basin or subsurface enclosure treatments

SURVEILLANCE

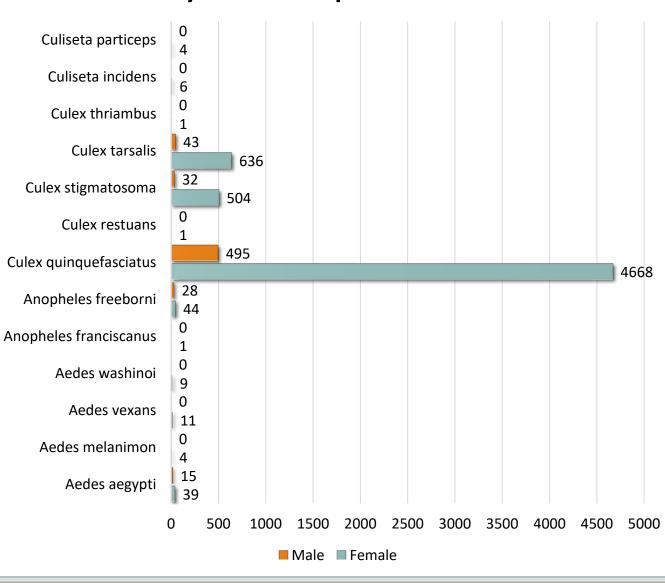
MOSQUITO AND DISEASE SURVEILLANCE



Mosquitoes: Twenty-eight mosquito pools* were submitted for disease testing

Total number of mosquitoes collected and processed in May: 6541

Total number of trap nights conducted in May: 225

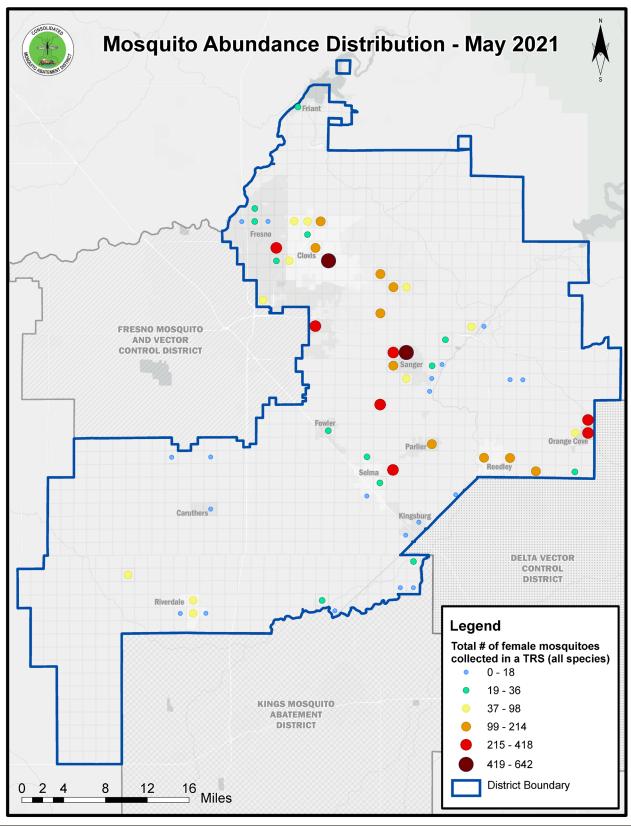


May Adult Mosquito Collections

* Mosquito pools consist of 12-50 adult female mosquitoes tested by the Davis Arbovirus Research and Training Laboratory

SURVEILLANCE

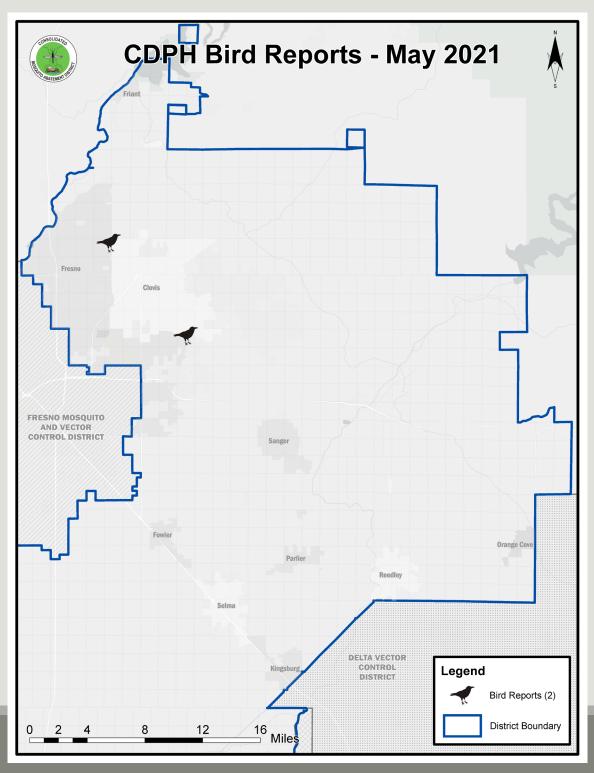
MOSQUITO COLLECTION DATA



SURVEILLANCE

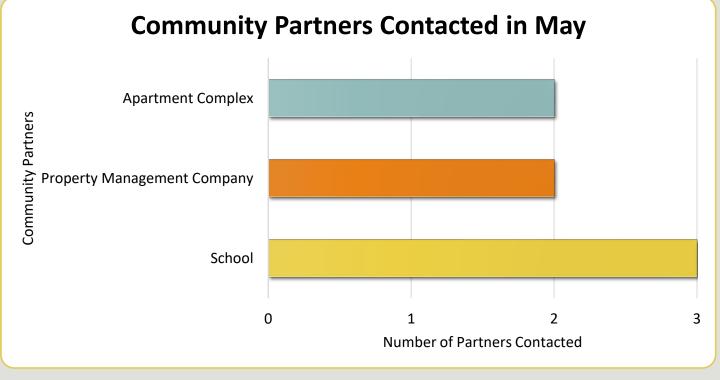
MOSQUITO AND DISEASE SURVEILLANCE

Birds: Two birds were reported to the California Department of Public Health West Nile virus dead bird hotline within the District. Birds reported did not meet the criteria for follow up surveillance. No further action was taken.



Community Partners

Community partners are a valuable resource. They partner with us to distribute education documents on our behalf. During May 86% of this outreach was to a new community partner. Partners contacted in May included one apartment complex in Orange Cove, one apartment complex in Clovis, two property management companies in Fresno, one elementary school in Kingsburg, one elementary school in Fresno, and one early child education center in Selma.



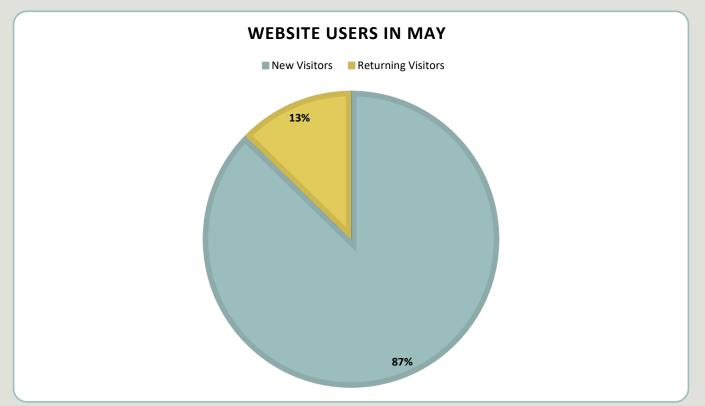
Community Presentations

On May 10th Science Education Coordinator, Katherine Ramirez gave a 10-minute presentation to the Emerging Infectious Diseases Task Force zoom meeting. This presentation focused on the district's services and challenges along with an update on mosquito-borne viruses in Fresno County.

11

Digital Outreach

During May there were 646 visitors to the District website.



Website analytics is used to gather performance data about the education pages combined as compared to a combined look at the standard website pages.

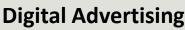
Category	Percentage of pages viewed from total pages viewed	Most viewed page in category	Percentage of time a visitor entered our website through a page	Average amount of minutes a visitor viewed content on a page
Education website pages combined	19.5%	How to screen your yard drains	29%	1.04
Standard website pages combined*	80.5%	Homepage	71%	1.33

*A standard web page would be a page that is not part of the education section, such as the homepage.

Social Media

Social Media Platform	Number of Subscribers (change from previous month)	Number of posts	Engagement Rate
Facebook	354 (↑8)	10	6.2%
Twitter	222 (↑4)	5	3.5%
Nextdoor	104,494 (↑1634)	0	0%
Instagram	124 (↑16)	8	82.9%





The District boosted four posts on Facebook during May.

Advertisement/ boosted post topic*	Link clicks** (all)	CTR*** (all)	Cost per result^
Boosted Post - Yard drains	62	3.41%	\$0.28
Boosted Post - Personal Protection	103	1.65%	\$0.52
Boosted Post - Dump sources	441	9.24%	\$0.06
Boosted Post - Yard drains	46	3.15%	\$0.11

*An advertisement and a boosted post is content that is promoted by Facebook to users that do not follow our page.

**The number of all clicks on the ad/post.

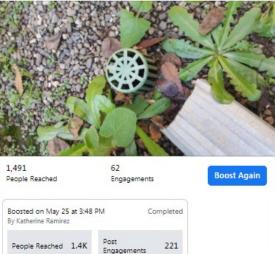
***Click-Through Rate - the percentage of times people saw the ad/post and performed any type of click.

[^]The number of times the ad/post achieved an outcome, based on the objective and settings that were selected.



Consolidated Mosquito Abatement District Published by Katherine Ramirez • May 25 at 3:46 PM - •

Yard drains are the perfect breeding grounds for mosquitoes. They are DARK, WET, & OVERLOOKED! For help visit https://www.mosquitobuzz.net/how-to-screen-your-yard-drains



	Lingagements	
	View Resu	lts
41		1 Comment 8 Shares
🖒 Like	💭 Comment	A Share

...

Outreach Events

The district participated in the Swedish Festival event on Saturday, May 15th in downtown Kingsburg. The event was staffed by Science Education Coordinator, Katherine Ramirez and volunteer KD Ramirez. Displays included a mosquito life cycle diagram, a tank with live mosquitofish, plant pots, a yard drain tube with lid and screen example, and kids shoes to show residents how to keep mosquitoes out of their house. Handouts included a kids mosquito life cycle color page, educational brochures, 75th anniversary tote bag, Dala squeeto coasters and stickers. Approximately 250 residents visited the district's table. A handful of residents mentioned the genetically modified mosquito releases in Florida. Residents expressed concern about the program, but after some discussion they could see the benefit to a sterile insect technique (SIT) program.



The district also participated in a Movie in the Park on Friday, May 28 in Memorial Park in Kingsburg. The event was staffed by Science Education Coordinator, Katherine Ramirez. Approximately 20 residents visited the district's table. All residents were extremely grateful for the district's service to the community.

News Media

In May, the pest control company Orkin released its list of the 50 worst cities for mosquitoes in 2021 and Fresno was ranked 47 on their list. This ranking is most likely based on clients in any given city and not on actual mosquito abundance data. This sparked the local media, ABC30 News to reach out to the District on May 25th for an interview. The Superintendent of Operations, Jodi Holeman was interviewed for this story.

Pest companies in Fresno battling mosquitoes before start of season

Experts recommend removing even the smallest sources of standing water from your yard.

